

Hindi Vidya Prachar Samiti's  
**R. J. College of Arts, Science & Commerce**

**Minutes of the Meeting of the Academic Council**

**22<sup>nd</sup> March, 2019**

The Academic Council of R J College autonomous was held on 22<sup>nd</sup> March, 2019 at 11 AM in the Seminar Hall of the college. Chairman Dr Usha Mukundan welcomed all the members of the academic council which included the Vice Chancellor's nominee and Industry experts.

Dr Himanshu Dawda the member secretary continued with the deliberations of the meeting.

Total members present : 26

Leave of Absence : Dr B B Sharma

Ms Soni Khemani Incharge B VOC department

Invitees : MS Laveena D and Ms Pooja Bhardwaj

Following members were present

***Member Secretary***

- Dr Himanshu Dawda

***Experts Nominated by the Governing body***

1. Dr. Rajendra Singh Trustee , Entrepreneur
2. Mr Umesh Singh Industrialist
3. Advocate Madhura Kalmakar

***Vice Chancellor Nominee***

1. Dr P R Vavia Dean Academics ICT Mumbai
2. Prof B V Bhosale Head Dept of Sociology University of Mumbai
3. Ms Savita Ladage

***Senior teachers of the staff***

1. Shri Ajit Limaye Dept of Statistics
2. Smt Geeta Mathur Dept of Physics
3. Smt Ratna Jadhav Dept of Physics
4. Dr Seema Ratnaparkhi IQAC Coordinator

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Head 's and In-charges of the various Departments (Chairman of respective BOS)

S.No.	Name	Department
1	Prin Dr Usha Mukundan	Botany
2	Dr Pratibha Sardesai	Zoology
3	Ms P T Singh	Chemistry
4	Ms Rekha Ghorpode	Physics
5	Ms Jayashree Vaze	Statistics
6	Ms Mary Jossey	Mathematics
7	Ms Shubhangi Vartak	Economics
8	Dr Meher Mistry	History
9	Dr Shashi Mishra	Sociology
10	Mr Bhushan Arekar	Political Science
11	Dr Sneha Deuskar	Marathi
12	Dr Neeta Chakravarty	English
13	Dr Mithilesh Sharma	Hindi
14	Dr Suchita Golwalkar	Biotechnology
15	Ms Bharathi Bhole	Information Technology
16	Ms Vaidhei Deshpande	Computer Science
17	Ms Nandini Jagnaryan	Banking and Insurance
18	Ms Kalaiselvi Nadar	Bachelor of Management Studies
19	Dr Kamilini Bandekar	Geography
20	Dr Vilasini G Patkar	Commerce
21	Dr Saraswathi Moorthy	Accountancy

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The following business was then transacted

1. Confirmation of minutes of the meeting held on 21<sup>st</sup> July, 2018. Minutes of the meeting were read and confirmed.

**Item 1.1** The revised syllabus for Undergraduate programs recommended by the Board of studies in Botany, Biotechnology, Information Technology and Computer Science were presented by for FY, SY and T Y B Sc. Botany , 2) Bio-Technology 3) Information Technology T Y B Sc. 4) Computer Science T Y BSc 5) F Y B A and S Y B A Geography and F Y B Com Environmental Science 6) New practical's for T Y B Sc. Applied Component Drugs and Dyes to be implemented from the academic year 2019-2020 ( as per appendix attached) . The BOS in Foundation course recommended the inclusion of an additional unit for increasing the employability skills of the students.

Resolution 1.1: It was resolved that the syllabus of Undergraduate programs of B Sc. Botany (F Y , S Y and T Y B Sc.) B Sc. Biotechnology, B Sc. IT and B Sc. Computer Science and F Y B A and S Y B A Geography and F Y B Com Environmental Science was approved and passed unanimously. The BOS in Foundation course recommendations for the inclusion of an additional unit for increasing the employability skills of the students was passed unanimously.

**Item1.2** The syllabus for the postgraduate programme of Master of science recommended by the respective Board of studies were presented by the departments of 1) Botany 2) Physics 3) Information technology 4) computer science 5) Biotechnology

Resolution 1.2: It was resolved that recommendations made by the respective Board of studies for revision of the syllabus for the postgraduate programme of Master of science in the subjects of 1) Botany 2) Zoology 3) Chemistry 4) Physics 5) Information technology 6) computer science 7) Biotechnology was approved and passed unanimously

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**Item 1.3** The recommendations made by the BOS for Ph D course work in Science, Arts and Commerce departments were presented.

Resolution 1.3: It was resolved that the recommendations made by the respective subject Board of science for Ph.D course work in the faculties of Arts, Science and Commerce was approved and passed unanimously.

Dr Vavia and Dr Savita Suggested that writing skills should be developed. In Research Methodology a research paper can be selected and reviewed critically by the student and write a critical review of the paper.

**Item 1.4** The course content designed by various subjects and approved by the respective BOS was presented . These would be of minimum 2 credits and would be offered as value added courses.

Resolution 1.4: The course content recommended for various skill enhancement courses as value added courses were approved and passed unanimously.

Dr Vavia suggested inclusion of 3D printing as one of the skill enhancement course.

Dr Himanshu Dawda read the report of the first semester end examination and internal examinations of first and second semesters. He informed the successful implementation of online examination for internals details of the report was circulated to all the members. He informed all the members continuous evaluation for practicals and as suggested by Dr Vavia these assessments are conducted without prior intimation to the students.

**Item 2.** The Member Secretary Dr Himanshu Dawda presented the amendments in the evaluation under autonomy. All these rules and amendments would be given ordinances.

Resolution 2: After due discussion the amendments in evaluation were approved and passed unanimously.

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**Item 3.** Starting of new programs from the academic year 2019-2020 recommended by the respective Board of studies

**Item 3.1** The Board of studies in Chemistry in its meeting held on 2<sup>nd</sup>, February, 2019 recommended the starting of new program M Sc program in Analytical Chemistry from the academic year 2019-2020 in view of the employability of students with a intake capacity of 20 on a self finance basis and the same be forwarded to the academic council for its approval. The syllabus for M Sc Program in Analytical Chemistry approved by the BOS and recommended was forwarded to the academic council.

Resolution 3.1: The members of the Academic Council unanimously approved and passed the proposal to start of new program M Sc program in Analytical chemistry with an intake capacity of 20 from the academic year 2019-2020 and the syllabus for M Sc Analytical Chemistry recommended by the Board of studies was approved and passed.

**Item 3.2** The Board studies in Accountancy in its meeting held on 5<sup>th</sup> February, 2019 recommended the starting of new program B Com Bachelor of Accounting and Finance (BAF) from the academic year 2019-2020 on a self-finance basis with an intake capacity of 60 and the same be forwarded to the Academic council for its approval. The syllabus for B. COM Accounting and Finance program approved and recommended by the BOS in Accountancy was forwarded to the Academic council.

Resolution 3.2: The members of the Academic Council unanimously approved and passed the proposal to start the new Program B. COM Accounting and Finance (BAF) form the academic year 2019-2020, with an intake capacity of 60 on a self finance basis. The syllabus for the first year of BAF as approved and recommended by the BOS in Accountancy was approved and passed unanimously.

**Item 3.3.** The Board studies in Commerce in its meeting held on 14<sup>th</sup> February, recommended the starting of new program M.Com Business Management with an intake capacity of 60 from the academic year 2019 -2020 on a self-finance basis and the same be forwarded to the Academic council for its approval. The syllabus for M COM in Business Management program as approved by the BOS in Commerce was forwarded to the Academic council.

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Resolution 3.3: The members of the Academic Council unanimously approved and passed the proposal to start the new Program M.COM Business Management from the academic year 2019-2020 with an intake capacity of 60 on self-finance basis. The syllabus for the M.COM Business Management as approved by the BOS in Commerce was approved and passed.

**Item 4.** The members were appraised of the proposal to conduct courses under Swayam MOOC's/NPTEL/COURSERA as an elective in choice-based credit system as approved by respective board of studies.

The expert members suggested that such online courses should be monitored and a coordinator from the subject should be appointed so that the course will be taken by the student seriously.

Resolution 4: The members of the Academic Council approved and passed the proposal to conduct courses under Swayam MOOC's/NPTEL/COURSERA as an elective in choice-based credit system as approved by respective board of studies.

**Item 5.** The arrangement of terms for the academic year 2019-2020 was tabled.

Resolution 5: The members of the Academic council unanimously passed the arrangement of terms for the academic year 2019-2020.

- First term: 10<sup>th</sup> June, 2019 to 19<sup>th</sup> October, 2019 both days inclusive
- Second term: 11<sup>th</sup> November, 2019 to 30<sup>th</sup> April, 2020.
- Mid term break 3<sup>rd</sup> September 2019 to 6<sup>th</sup> September, 2019.
- Diwali Vacations : 21<sup>st</sup> October, 2019 to 9<sup>th</sup> November, 2019.
- Christmas break: 26<sup>th</sup> December, 2019 to 31<sup>st</sup> December, 2019.

**Item 6:** The academic calendar for the academic year 2019-2020 was tabled for approval of the academic council.

Resolution 6: The members of the academic council unanimously approved and passed the academic calendar for the academic year 2019-2020.

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The member secretary thanked all the members for their academic inputs their being no other matter, the meeting ended with vote of thanks to the chair.

Date : 22<sup>nd</sup> March, 2019

**Principal Dr Usha Mukundan**  
**Chairman**