



**Hindi Vidya Prachar Samiti's**  
**R. J. COLLEGE OF ARTS, SCIENCE & COMMERCE**  
**(AUTONOMOUS)**

Opposite Ghatkopar Railway Station, Ghatkopar (W), Mumbai 400 086.

**Action Taken Report (ATR)**  
**2019-20**



31/5/2020.

## IQAC Action Taken Report 2019-2020

1. IQAC meetings planned for the year every first Thursday of the month. Formation of a WhatsApp group of IQAC members and notice with agenda to be circulated in the group so no paper notices.
2. Review of the teaching, learning evaluation processes under autonomy and submission to management
3. Review of Strategic plan for the Institution.
4. Submission of proposal to UGC for mentoring non accredited colleges and the same was sanctioned by UGC
5. Budgetary sanction for seed money. Policies for Research, Consultancy, IPR, Governance, Ethics, Code of Conduct and same uploaded on College website
6. Organisation of workshops and training of mentee colleges under PARAMARSH Scheme
7. Organisation of Seminar on Quality Initiatives taken by Autonomous Colleges
8. Data organisation and filling of template as per NAAC format criteria wise collection of Data and collation
9. Upgradation of facilities in classrooms, laboratories, office for proper implementation of curriculum and render satisfactory services to all stake holders
10. Capacity building of teaching and non teaching staff
11. Submission of online Academic Audit report to University of Mumbai for the last three years as per the format provided by University of Mumbai
12. Compliance of NAAC review of AQAR to prepare handbook of Human Values and Ethics and approved by Governing Body
13. All meetings of statutory body conducted as per UGC guidelines and uploaded on college website.
14. Yearly Academic and Administrative audit of the college
15. Total Lockdown from end of March 2020 due to COVID 19 changing entire dynamics of education changed End Semester examination planned for 24<sup>th</sup> March, 2020 could not be conducted in time
16. IQAC members had brain storming session and planned for making videos in Hindi, Marathi and English to counsel the students. RJC popular lecture series were planned to engage not only our staff and student but public at large and these were streamed live and available on our e Vidya portal RJC opencourseware. This proved to be a good stress buster and IQAC planned to have this as a regular practice.



2019: Star College Status by DBT

2008: Best College by University of Mumbai 2010: IMC RBNQ Award 'Performance Excellence' for the year 2009

2011: 'Best Teacher Award' by Government of Maharashtra 2013: DST-FIST 2014: DBT STAR College

2013 & 2014: 'Jagar Jaanivancha Award' by Govt. of Maharashtra 2016: ISO 14001:2015 2016: ISO 9001:2015 2017: ISO 27001:2013

2018: Autonomous Status by University Grants Commission (No. F. 22-1/2018(AC) - 28.05.2018) & by University of Mumbai (No.Aff./ICD/18-19/440 - 08.06.2018)



31/5/2020

17. IQAC planned for dialogue with students of the Principal, administrators, online feedback form to know what students want, training for online examination for staff, supporting staff and students. Helpline for communication. Reaching out to the needy for any help they require. All these efforts helped to ease the difficult situation.
18. Plan for academic engagement, conduct of curricular, co-curricular and extra-curricular activities in the new normal situation of COVID 19 and SOP guidelines for those who are permitted to come to the premises

*Usha*

Dr Usha Mukundan

Principal & Chairman IQAC

*Seema*

Dr Seema Ratnaparkhi

IQAC Coordinator



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