

**S.Y.B.A Political Science Syllabus Semester III & IV**



**Hindi Vidya Prachar Samiti's**  
**Ramniranjan Jhunjhunwala College**  
**of Arts, Science & Commerce**  
**(Autonomous College)**

**Affiliated to**  
**UNIVERSITY OF MUMBAI**

**Syllabus for the S.Y.B.A**  
**(CBCS)**

**2018-2019**

**2019-2020**

**2020-2021**

**2021-2022**

**Program: B.A POLITICAL SCIENCE**

**Paper II & III**

**Program Code: RJAUPOL**

**S.Y.B.A Political Science Syllabus Semester III & IV**

**DISTRIBUTION OF TOPICS AND CREDITS**

**S.Y.B.A. POLITICAL SCIENCE SEMESTER III**

**Paper Name: Political Theory**

**Paper II**

<b>Course Code</b>	<b>Nomenclature</b>	<b>Credits</b>	<b>Topics</b>
<b>RJAUPOL301</b>	<b>Principles and Concepts of Political Theory</b>	<b>3</b>	<b>1. Introduction to Political Theory 2. Power and Legitimacy 3. State 4. Civil Society</b>

**Paper Name: Public Administration**

**Paper III**

<b>Course Code</b>	<b>Nomenclature</b>	<b>Credits</b>	<b>Topics</b>
<b>RJAUPOL302</b>	<b>Public Administration</b>	<b>3</b>	<b>1. Introduction to Public Administration 2. Theories of Administration 3. Basic Principles and Theories of Organization 4. Contemporary Techniques and Practices in Administration</b>

**S.Y.B.A Political Science Syllabus Semester III & IV**

**S.Y.B.A. POLITICAL SCIENCE SEMESTER IV**

**Paper Name: Political Theory**

**Paper II**

<b>Course Code</b>	<b>Nomenclature</b>	<b>Credits</b>	<b>Topics</b>
<b>RJAUPOL401</b>	<b>Political Values and Ideologies</b>	<b>3</b>	<b>1. Rights and Liberty 2. Justice and Equality 3. Democracy 4. Political Ideologies</b>

**Paper Name: Public Administration**

**Paper III**

<b>Course Code</b>	<b>Nomenclature</b>	<b>Credits</b>	<b>Topics</b>
<b>RJAUPOL402</b>	<b>Indian Administration</b>	<b>3</b>	<b>1. Introduction to Indian Administration 2. Personnel Administration 3. Financial Administration 4. Contemporary Issues in Indian Administration</b>

**S.Y.B.A Political Science Syllabus Semester III & IV**

**Course outcome and Learning Outcome**

**Paper II**

<b>SYBA</b>	<b>SEMESTER III</b>
<p><b>PAPER II</b></p> <p><b>Name :Political Theory</b></p> <p><b>Nomenclature: Principles and Concepts of Political Theory</b></p> <p><b>Paper Code: RJAUPOL301</b></p>	<p><b>Course Outcome</b></p> <p>1. The aim of this paper is to introduce students to some of the fundamental values and ideas about political theory. It will help them to develop conceptual clarity and critical thinking about how the discipline of politics functions.</p> <p>2. The paper will explain approaches to theory, meaning of state, power, political ideals, values and ideologies.</p> <p><b>Learning Outcome</b></p> <p>1. The student will develop foundational knowledge of the discipline of politics.</p> <p>2. It will help them to resolve practical dilemma arising in political and mundane life.</p>

<b>SEMESTER III</b>		<b>L</b>	<b>CR</b>
<b>Paper II:Political Theory</b>	<b>Paper Code : RJAUPOL301</b>		<b>03</b>
<b>Nomenclature: Principles and Concepts of Political Theory</b>			

**S.Y.B.A Political Science Syllabus Semester III & IV**

<b>Unit I :Introduction to Political Theory</b>	<b>12</b>	
<b>1. Definition and Scope of Political Theory</b>		
<b>2. Approaches: Traditional and Contemporary</b>		
<b>Unit II: Power and Legitimacy</b>	<b>11</b>	
<b>1. Power: Meaning and Dimensions</b>		
<b>2. Legitimacy: Meaning and Function</b>		
<b>Unit III: State</b>	<b>11</b>	
<b>1. Meaning and Nature of State</b>		
<b>2. Theories of State</b>		
<b>Unit IV:Civil Society</b>	<b>11</b>	
<b>1. Approaches to Civil Society</b>		
<b>2. Civil Society in Contemporary times</b>		

<b>SEMESTER IV</b>		<b>L</b>	<b>Cr</b>
<b>Paper II: Political Theory</b>	<b>Paper Code : RJAUPOL401</b>		<b>03</b>
<b>Nomenclature: Political Values and Ideologies</b>			
<b>Unit I : Rights and Liberty</b>		<b>12</b>	
<b>1. Rights: Nature and Classification</b>			

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<b>2. Liberty: Positive and Negative</b>		
<b>Unit II: Justice and Equality</b>	<b>11</b>	
<b>1. Procedural and Social Justice</b>		
<b>2. Equality and its Dimension</b>		
<b>Unit III: Democracy</b>	<b>11</b>	
<b>1. Models of Democracy</b>		
<b>2. Representation and Public Interest</b>		
<b>Unit IV: Political Ideologies</b>	<b>11</b>	
<b>1. Nationalism</b>		
<b>2. Feminism</b>		

**Reading List**

Bellamy, Richard and Mason, Andrew, *Political Concepts*, Manchester University Press,

Manchester, 2003. Bhargava, Rajeev, *What is Political Theory and Why Do We Need it?*, Oxford University Press, New Delhi, 2010.

Birch, Anthony, *The Concepts and Theories of Modern Democracy*, (3rd edn.), Routledge, London, 2007.

Bird, Colin, *An Introduction to Political Philosophy*, Cambridge University Press, Cambridge, 2006.

Blakeley, Georgina and Bryson, Valerie (eds.), *Contemporary Political Concepts A Critical*

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*Introduction*, Pluto Press, London, 2012.

Campbell, Tom D., *Justice*, Third Edition, Palgrave Macmillan, New York, 2010.

Cunningham, Frank, *Theories of Democracy A critical introduction*, Routledge, London, 2002.

Dryzek, John S., Honig, Bonnie, and Phillips, Anne (Ed.), *The Oxford Handbook of Political Theory*, Oxford University Press, Oxford, 2008.

Dryzek, John, Honig, Bonnie and Phillips, Anne (eds.), *The Oxford Handbook of Political Theory*, Oxford University Press, Oxford, 2006.

Gaus, Gerald and Kukathas, Chandran (eds.), *Handbook of Political Theory*, Sage, London, 2004.

Goodin, Robert and Klingemann, Hans-Dieter (eds.), *A New Handbook of Political Science*, Oxford University Press, Oxford, 1998.

Hay, Colin, Lister, Michael and Marsh, David (eds.), *The State Theories and Issues*, Palgrave Macmillan, 2006.

Held, David, *Political Theory and the Modern State: Essays on State, Power, and Democracy*, Polity Press, Cambridge, 1989.

Heywood, Andrew, *Political Ideologies An Introduction*, (5th edn), Palgrave Macmillan, New York, 2012.

Heywood, Andrew, *Political Theory An Introduction*, (3th edn), Palgrave Macmillan, New York, 2004.

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**Course outcome and Learning Outcome**

**Paper III**

<b>SYBA</b>	<b>SEMESTER III</b>
<p><b>PAPER III</b></p> <p><b>Name :Public Administration</b></p> <p><b>Nomenclature: Public Administration</b></p> <p><b>Paper Code</b></p> <p><b>RJAUPOL302</b></p> <p><b>&amp;</b></p> <p><b>RJAUPOL402</b></p>	<p><b>Course Outcome</b></p> <p>1. To help students understand what administration in general and public administration in particular is.</p> <p>2. Make students familiar with the finer details of public administration.</p> <p><b>Learning Outcome:</b></p> <p>1. Students will be able to identify the difference between private and public administration.</p> <p>2. Students will comprehend and analyze what governance is at the national and state level.</p>

<b>SEMESTER III</b>		<b>L</b>	<b>Cr</b>
<b>Paper III: Public Administration</b>	<b>Paper Code : RJAUPOL302</b>		<b>03</b>
<b>Nomenclature: Public Administration</b>			
<b>Unit I : Introduction to Public Administration</b>		<b>12</b>	
<b>1. Meaning, Scope and Significance</b>			



**S.Y.B.A Political Science Syllabus Semester III & IV**

<b>2. Evolution of Public Administration as a discipline &amp; New Public Management</b>		
<b>Unit II: Theories of Administration</b>	<b>11</b>	
<b>1. Scientific Management Theory – F. W. Taylor &amp; Human Relations Theory – Elton Mayo</b>		
<b>2. Bureaucratic Theory – Max Weber</b>		
<b>Unit III: Basic Principles and Theories of Organization</b>	<b>11</b>	
<b>1. Hierarchy, Delegation, Centralization &amp; Decentralization</b>		
<b>2. Motivation Theories – Maslow, McGregor</b>		
<b>Unit IV: Contemporary Techniques and Practices in Administration</b>	<b>11</b>	
<b>1. Good Governance and E Governance</b>		
<b>2. Introduction to Public Policy and Social Policy</b>		

<b>SEMESTER IV</b>		<b>L</b>	<b>Cr</b>
<b>Paper III: Public Administration</b> <b>Nomenclature: Indian Administration</b>	<b>Paper Code : RJAUPOL402</b>		<b>03</b>
<b>Unit I : Introduction to Indian Administration</b>		<b>12</b>	
<b>1. Evolution and Constitutional Context &amp; Salient Features of Indian Administration</b>			
<b>2. District Administration since Independence: Changing role of District Collector</b>			
<b>Unit II : Personnel Administration</b>		<b>11</b>	

**S.Y.B.A Political Science Syllabus Semester III & IV**

<b>1. Recruitment: All India Services, Central Services, State Services &amp; Public Service Commission: UPSC, Maharashtra Public Service Commission</b>		
<b>2. Training: All India Services, Central Services, State Services (Maharashtra)</b>		
<b>Unit III : Financial Administration</b>	<b>11</b>	
<b>1. Budgetary Process</b>		
<b>2. Parliamentary Committees: Public Accounts Committee, Estimates Committee, Committee on Public Undertakings &amp; Comptroller and Auditor General</b>		
<b>Unit IV : Contemporary Issues in Indian Administration</b>	<b>11</b>	
<b>1. Corruption: Causes and Remedies – Anti-Corruption Law, Anti-Corruption Bureau, Central Vigilance Commission, Lokpal &amp; Lokayukta</b>		
<b>2. Citizens and Administration – RTI &amp; Citizens' Charter</b>		

**References:**

Alka Dhameja (ed.) Contemporary Debates in Public Administration, PHI, New Delhi, 2003.

Arora, Ramesh (ed.), Public Administration, Aalekh Publishers.

Avasthi, A. and Maheshwari, S. Public Administration, Lakshmi Narain Agarwal.

Basu, Rumki, 2005, Public Administration: Concepts and Theories, Sterling, New Delhi.

Berman, Evan M., (ed.), Encyclopaedia of Public Administration and Public Policy (Second Edition), CRC Press, 2007.

Bhattacharya, Mohit (RPA), Restructuring Public Administration, Jawahar Publishers and Distributors, New Delhi.

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Chakrabarty, Bidyut, and Bhattacharya, Mohit (ed.), Public Administration a Reader, Oxford University Press, New Delhi.

D. Ravindra Prasad, V. S. Prasad, P. Satyaarayana (ed.); Adminisrative Thinkers, Sterling Publishers Pvt. Ltd., New Delhi, 1989.

Dahiya, Sewa Singh and Singh, Ravindra, An Introduction to Public Policy, Sanjay Prakashan.

Jain, R. B., Public Administration in India: 21<sup>st</sup> Century Challenges for Good Governance, Deep and Deep Publication, New Delhi, 2002.

Laxmikant M., Public Administration, Tata McGraw Hill, New Delhi, 2011.

Maheshwari, Shriram (AT), Administrative Theory An Introduction, Macmillan India Ltd., New Delhi.

Mishra, Sweta (ed.), Citizen-centric Public Systems, Pearson, Delhi, 2012.

Noorjahan, Bava, Public Administration in the 21st Century, Kanishka Publishers, New Delhi, 2010.

Robbins, Stephen, Organizational Behaviour, PHI, New Delhi.

S. R. Maheshwari: Administrative Thinkers; Macmillan India Ltd, New Delhi, 1998.

Sahni, Pardeep and Vayunadan, Etakula, Administrative Theory, PHI, New Delhi, 2010.

Sharma, M. P., and Sadana, B. L., Public Administration in Theory and Practice, Kitab Mahal.

Vishnool, Bhagwan and Vidya, Bhushan, Public Administrative, S. Chand, New Delhi, 2010