

IQAC ACTION TAKEN REPORT 2022- 2023

Sr. No.	Criteria wise action taken as IQAC initiative	Action taken
1	Criteria I: Curricular aspects	
	1.1.1 QLM Curricula developed and mapped	<p>All programs mapped POS, PSOs, Cos.</p> <p>Increase in number of credits from 120 to 132 by distributing credits in three years. At first year computer literacy of two credits offered across all faculties. In the second year all department offered Discipline specific elective of 2 credits per semester and a total of 4 credits.</p> <p>BOS of all departments discussed the revision of Third year syllabus in all programs in view of increased credits to 6</p> <p>Preparedness for NEP discussion on VEC, SEC, VSC, OE/GE, IKS, Co-curricular, NCC, NSS, community services, OJT, internships, workshops held discussed in BOS.</p>
	Syllabus revision	Third year of all programs to introduce new topics/mini project and number of credits increased to 6 (3 credits per semester)




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		<p>Discussion on implementation of NEP from the academic year 2023-2024 and syllabus for Semester I and II and M Sc Semester I and II</p> <p>Discussion on syllabus revision for First year degree college and PG first year as per NEP guidelines</p>
	1.1.2 QLM Focus on employability/entrepreneurship/skill development	Mapping of syllabus to show focus on these attributes like employability/entrepreneurship/skill development.
	1.2.1 QnM New courses introduced	<p>80 New courses introduced</p> <p>BA Psychology Second year all papers</p> <p>M Sc Statistics semester III all papers and project assignment to students</p> <p>Discipline specific electives in all programs</p>
	New Program Introduced	<p>Nil</p> <p>Discussion on new programs to be introduced from 2023-2024 aligning with NEP</p>




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	CBCS/elective course system	ALL
	1.3.1 QLM Integration of cross cutting issues in the curriculum SDG and NEP	Curriculum mapped and available on website
	1.3.2 QnM Value added courses	40 Value-added courses conducted for skill enhancement. Information available on college website, Brochure
	1.3.3 QnM Students enrolled	All courses had good response. BVOC REM not offered this year due to students response not encouraging. The effect of Pandemic was obvious still many learners not returning back to cities due to loss of jobs, accommodation.
	1.3.4 QnM field projects/internships/projects	College gradually started normal classes and trips were conducted. Students could do project work in all the programs and those which had embedded internships went for internships either in research institutions/labs/industry/intern Shala All programs have foundation course as a compulsory component project work mandatory for all the programs. Students completed it and submitted reports. All programs have project work.

	1.4.1 Feedback for design of syllabus	Structured Feedback form made, feedback taken from stakeholders like students, teachers, peer teachers, employers/industry, alumni analyzed, discussed in respective subject Board of Studies and action taken
2.	Criteria II: Teaching, Learning and Evaluation	
	2.1.1 QnM Student enrolment	All seats filled as per sanctioned strength
	2.1.2 QnM Average percentage for reservation	College has linguistic minority and norms as per Government rules and regulations followed.
	2.2.1 QIM	Online assessment level to assess slow and advanced learners and teaching as per student profile. Slow learners remedial coaching, extra coaching, advanced learners problem-based learning, NPTEL, projects, resources for emerging areas,
	2.2.2 QnM student: teacher ratio	Due to non sanctioning of posts by government vacant positions in aided sections have increased. However the posts sanctioned by the management are all filled in (100%)
	2.3.1 QIM Student centric methods	Students returned to classrooms and preferred interactive teaching learning process, chalk and talk was supplemented by

		ICT enabled teaching. Experiential learning by way of practical's, field projects, industrial visits, role play, case studies, flipped class room, project based learning, self learning through videos followed by discussion, student seminars, presentations brought the much needed enthusiasm of teaching learning .
	2.3.2 QIM ICT enabled tools	Online resources NPTEL, COURSERA, Swayam, e-content, video, seminar, videography, content in google classroom (LMS), teacher prepared quiz using various tools, teaching material
	2.3.2(QnM) Mentor mentee	Each department has mentor mentee generated mentor mentee and to ensure that mentors effectively interact with the mentee. Mentors interacted with the mentee to discuss about the academics and personal issues if any. Teachers facilitated in students transition from Pandemic to normalcy" the COVID after effect.
	2.3.4 (QIM) Academic calendar Teaching plans	Academic calender is uploaded on website, departmental meeting, committees, co and extra curricular activities, continuous evaluations, term end examination, celebrations, teaching plan prepared by teachers and shared with students,



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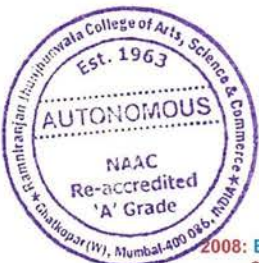
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		preparedness for NEP
	2.4.1 QnM Average percent of full time to sanctioned post	NOC not given by Government of Maharashtra appointments of teachers made on contractual basis so that academic work is not compromised
	2.4.2 QnM Full time teacher with Ph D	48 teachers with Ph D
	2.4.3 Teaching experience of teachers Average	Approximately 14 years
	2.5.1 QnM Last date of examination and date of result declaration	Average 30 days
	2.5.2 QnM Student complaints	Nil
	2.5.3 QIM IT integration	Examination conducted in normal mode, continuous evaluation, project, viva, video preparation, seminar, presentations. Practicals. Student counselling became a priority.
	2.6.1 QIM POs, COs	Displayed on website Results analyzed and course attainment calculated
	2.6.2 QIM Attainment of outcomes	Evaluated by multimode of evaluation



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	2.7.1 Student satisfaction survey	Conducted online available on website
3	Criteria III Research Consultancy and Extension activities	
	3.1.1 QIM Research policy, IPR policy, Consultancy policy, IT policy drafted discussed	All policies have been formulated, passed by Governing body and uploaded on college website
	3.1.2 QnM Proposal invited	Seed money given to teachers as well as students Rs 6,19,575 granted
	3.1.3 QnM	Motivate teachers to compete for fellowship information made available
	3.2.1 QnM Grants received	DST ISRO
	3.2.2 QnM Research project of teacher	Dr Devraj Pawar Dr Kiran Kolwankar
	3.2.3 Q&M Research guides	Dr R S Dubey, Dr A D Sawant, Dr Himanshu Dawda, Dr Anil Avhad, Dr Jahnavi Bhagwat, Dr Kiran Kolwankar, Dr Vaishali Raikwar, Dr Baishakhi Dutta, Dr Shashi Mishra, Dr Mithilesh Sharma, Dr Neeta Chakravarty, Dr Amit Valmiki, Dr Neeta Srivastava, Dr Vilasini Patkar, Dr Saraswarthy Moorthy, Dr Mangesh Panchal, Dr Manisha Bhattacharya, Dr Sanket Tikare
	Dept with research projects	Physics.




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		Organized lectures to motivate teachers to undertake research project Seed money for teachers and students
	3.3.1 QIM Created Hub for innovation, incubation, dedicated research centres	Lectures and workshops organized under the cell. Dedicated research centers in the departments of Chemistry, Botany, Zoology, Physics, Incubation and innovation cell organized competition "Invotex". First prize for innovation in competition held by CIIA
	QnM Workshops on research methodology, IPR, Entrepreneurship, skills	workshops on IPR and Entrepreneurship were organized UGC sponsored refresher course "Trends in use of Technology in Biosciences".
	3.4.1 QnM Code of ethics	All policies have been displayed on college website www.rjcollege.edu.in Research ethics in course work, institutional ethics committee present, plagiarism check software subscribed, Research Advisory Committee very active
	3.4.2 QnM Ph D registered/teacher	A Google classroom has been exclusively created to upload all documents, research papers published by teachers.
	3.4.3 QnM Research papers	Teachers publish in UGC CARE list journals



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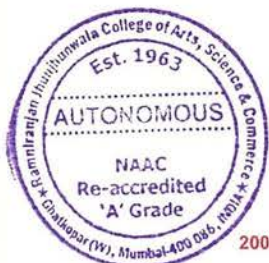
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3.4.4 QnM Books/chapters 3.4.5 QnM Scopus index 3.4.6QnM Bibliometrics	Books/chapters written by teachers
3.5.1QnM Revenue generated in consultancy	7080/-
3.5.2 QnM Total amount spent on developing facilities for consultancy	All facilities can be used for consultancy work
3.6.1 QIM Neighborhood community activities	<p>Extension activities to contribute to achieving UNSDG.</p> <p>Sensitization and awareness created for holistic development of the students.</p> <p>Wide range of extension activities were carried out by students of NSS, NCC, DLLE and Rotaract. They also participated in swatch Bharat Abyan, making of voters ID, COVID vaccination drives, Pulse polio, blood donation etc.</p>
3.7.2 QnM functional MOU	MOU for women empowerment, promotion of National language, protection of

		environment, student training etc.
	3.7.1 QnM Linkages and Collaborative activities	Extension activities carried out in collaboration with Government and non-government organizations, student training, internships, research projects, workshops.
4	Criteria IV Infrastructure and Learning resource	
	4.1.1 QIM Adequate infrastructure	College has adequate infrastructure for teaching and learning process. The Laboratories are equipped with modern facilities. There are multiple sets of equipment. All classrooms are ICT enabled. Central instrumentation facility.
	4.1.2 QIM Sports, gymnasium, auditorium etc.	The existing infrastructure was augmented since the students were not on premises and the Gymkhana has been modernized. Mats for yoga, taekwondo, boxing, kits for cricket, fencing, volleyball, basketball. Facilities for indoor games chess, table tennis, carrom A facilitation Centre for Divangjyan has been made. The Gymnasium has been upgraded with students coming in the campus they have started using it.
	4.2.1 QIM	Library and Information Centre well stocked 93,809 books, 131 periodical and journals and 600 e resources fully automated SOUL software. Knimbus digital library, NLIST,



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		INFLIBNET, Databases, departmental libraries, Web OPAC for remote access
	4.1.3 QnM ICT enabled	ICT enabled class rooms
	4.2.1 QIM Library automation 4.2.2 QnM Institution Access	The library is automated SOUL Web OPAC Digital databases and e resources
	4.3.1 QIM IT policy and updating IT facilities	I T policy available on website.
	4.3.3 QnM Bandwidth	300MBps
	4.3.4 QnM Facilities	Wi fi Campus
	4.4.1 QnM Expenditure on maintenance	Fire wall Microsoft Campus Licensed software AMC
	4.4.2 QIM Procedures for utilizing	Procedures for utilizing facilities in place



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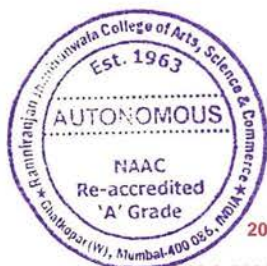
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	facilities	Policies and guidelines are in place
	Criteria V Student Support and Progression	
	QnM Free ships and scholarships NGO	Help lines have been provided to students to enable them to fill forms for free ships and scholarships.
	5.1.3 QnM Capacity building and skills (soft skills, language and communication, life skills, trends in technology)	Every department has conducted programs to hone the soft skills among the students guest lecture make them aware of the recent advances in technology. Alumni engagement has been mainly in the form of career counseling sessions and to help the students in placement.
	5.1.4 QnM Career counseling, competitive exams	Department wise sessions on career and how to choose them. Expert sessions for preparing for competitive examinations.
	5.1.5 QnM Grievances, sexual harassment etc.	Committees, awareness programs, zero tolerance, open door policy, suggestion boxes, help lines displayed in strategic positions and website
	5.2.1 QnM Placements	Full time placement officer available on




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		<p>campus</p> <p>Preplacement training</p> <p>Partnership with NGO to conduct placement drive for Divyangjan</p> <p>Placement drives</p>
	5.2.2 QnM Student progression	Local chapter of NPTEL and mentoring students for selection of course and helping in completion of the course.
	5.3.1 QnM sports/cultural events	<p>Annual sports day was organized in University of Mumbai stadium at Marine lines.</p> <p>"reflections" annual cultural festival</p> <p>In addition every department has a fest which has components of co curricular, cultural, fine and performing arts and sports competitions</p>
	5.3.2 QIM student council	<p>Student council constituted as per University of Mumbai guidelines. Vibrant student council organizes in programs for promoting harmonious relationship among peers, teachers day celebrations, traditional day, food fest.</p> <p>Student representation in statutory committees like IQAC, CDC, ICC, CWDC, Anti</p>



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		ragging, grievance redressal etc.
	5.3.3. QnM Cultural events organized /competitions organized	Every department has a departmental fest which conducts year round programs for holistic development of the students.
	5.4.1 QIM Alumni support	Alumni conducted sessions on Careers and Placements Felicitation of illustrious alumni during academic prize distribution program Alumni provided funds for student support Alumni representation in BOS for curriculum reforms
	5.4.2 QnM Alumni contribution financial	7, 32,311 Lakhs
	Criteria VI Governance leadership and Management 6.1.1 QIM Effective leadership	All areas of administration are through usage of technology. Student life cycle from admission to exit is maintained online. Organogram members in various committees' minutes of all meetings of statutory bodies are available on the college website ensuring transparency. Teachers have been encouraged to learn emerging technologies, FDPs have been organized and




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		special training programs have been conducted. Teachers have been provided with financial support to attend the seminars/training programs etc.
	6.1.2 QIM Decentralization and Participative management	Effective communication organogram available on website, in charges for various departmental activities, participative management of all processes in college through empowered committees.
	6.2.1. QIM Strategic planning/perspective plan	Strategic plan effectively deployed automation of processes in the institution, empowerment of faculty and support staff. Student support for progression and career. Perspective plan displayed on college website for 2018-2023 and 2023 to 2032
	6.2.2 QIM Organogram	Available on college website indicate flow of information in administration college office, laboratories, library, teaching faculty
	6.2.3 QIM e governance	E governance for student life cycle starting with admission, attendance, evaluation, CLOs, grade cards, transcripts, verification, transfer certificates. Accounts, salary, PF, EPF, TDS, online payments

		Library automation
	6.3.1 QIM Welfare schemes	<p>All statutory welfare schemes in place</p> <p>Staff employees welfare fund managed by staff with a unit in the college</p> <p>Free uniform, washing allowance for support staff</p> <p>Free milk for support staff of chemistry department</p> <p>Returnable festival advance</p> <p>Welfare schemes for wards of support staff in admission and recruitment</p> <p>Staff picnic sponsored by management.</p> <p>Free health checkup, capacity building training programs for staff</p> <p>Payment of seed money for research, financial assistance to attend seminars, conferences etc.</p> <p>Incentives and recognition of staff at various forums</p>
	6.3.2QnM Financial support for teachers to attend conferences/seminars etc	All teachers who apply for financial assistance are provided

	6.3.3 QnM Training professional development/administrative	Training programs are conducted for teaching staff and administrative staff for professional development
	6.3.4 QnM FDP, orientation, refresher courses 6.4.1 QIM Internal and external audit	12 teachers attended FDP, orientation and refresher courses. Internal and external audit conducted by statutory auditor appointed by the managing committee of Hindi vidya Prachar samiti
	6.4.2 QnM Funds/Grants received from NGO, philanthropist	Rs 15,100 received
	6.4.3 QIM Strategies for fund mobilization	Fees Salary grant from government Funds for projects Alumni funds Philanthropist funds Funds from trust for student fees Funds as free ships and scholarships from government
	6.5.1 QIM IQAC Institutionalization	Regular monthly meetings of IQAC facilitating documentation of all qualitative


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	of quality assurance strategies	<p>initiatives of the college</p> <p>Staff empowerment by way of conducting training, workshops initiated and institutionalized by IQAC</p>
	6.5.2 QIM Review of teaching learning process	<p>Academic and administrative audit</p> <p>Sharing of best practices in teaching learning and evaluation by departments</p> <p>Feed back mechanism analysis and follow up</p>
	6.5.3QnM Quality assurance initiatives	<p>NAAC sponsored academic support Two Day National Webinar on "Transforming Higher Educational Institutions Aligning with National Education Policy (NEP)"</p> <p>Annual academic and administrative audit by external peer team. Funds are mainly mobilized from fees received from self financing courses, grants for research from government and industry.</p> <p>Continuous inbuilt review mechanism. Student feedback. Sharing of best practices among the departments</p> <p>Quality assurance initiatives included continuous improvement by analysis of feedback obtained from various stake holders</p>
	Criterion VII Institutional values	<p>Gender policy uploaded on website and gender audit conducted. Empowered</p>



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2008: Best College by University of Mumbai 2010: IMC RBNQ Award 'Performance Excellence' for the year 2009

2011: 'Best Teacher Award' by Government of Maharashtra 2013: DST-FIST 2014: DBT STAR College

2013 & 2014: 'Jagar Jaanivancha Award' by Govt. of Maharashtra 2016: ISO 14001:2015 2016: ISO 9001:2015 2017: ISO 27001:2013

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	and Best Practices 7.1.1 QIM Gender equity programmes	committees like ICC, CWDC, Gender equity and Gender Champion ensure gender equity in the premises. Various programs are conducted to ensure gender equity, inclusive environment and to maintain a congenial atmosphere in the premises. Special care is taken for differently abled students and staff by way of providing necessary assistance, lift, ramp, reading software, scribes, etc. Rules and regulations are notified on college website and prospectus We as an Institution firmly believe in Unity in Diversity and celebrate wide range of National and International Day
	7.1.3 Waste management	Solid and liquid waste managed by minimizing their usage. Recycling is practiced wherever possible. Biodegradable waste are turned into compost. Aligning with UNSDG
	7.1.4 Water conservation	To conserve water there is ring well College with regular audits. Waste water is recycled through recycling unit. Sensor based taps for conserving water. Prevention of water leakage UNSDG

7.1.5 Green campus	Trees and biodiversity are maintained in spite of small premises. Plastics are banned in the premises. The SAFAI bank recycles multilaminate plastics. Awareness programs are conducted Way forward sustaining all the eco-friendly practices. College has been certified for quality management systems for processes, environment. Yearly conduct of green audit, UNSDG
7.1.6 Quality audits	The following quality audits have been conducted
7.1.7 Disabled friendly	Inclusive premises Wheelchair Ramp Special equipments Human assistance Inclusive website Scribes Washrooms Signages Lifts

7.1.8 QIM Inclusive environment	All departments conduct programs to create a congenial atmosphere for students to have a pleasant campus experience. Programs are conducted to sensitize students regarding various societal issues, well-being of students.
7.1.9 QIM Student sensitization	
7.1.10 QnM Code of conduct	Annual conduct of awareness regarding institutional code of conduct, professional ethics
7.1.11 National and International day celebration	Students celebrate various commemorative days, national and international days are celebrated to create awareness about the importance of social reformers, role models, protection to environment and development of youth as a responsible citizen.
Best Practices	<p>1 Wide range of Extension activities even during Pandemic</p> <p>2 Student centric teaching techniques</p> <p>3.Alumni engagement: Career counseling, felicitation, medical camp, guest lecture, recruitment</p> <p>4.Quick Student Services</p> <p>5 Cycle expedition by NCC Cadets</p> <p>6 Solid liquid waste management</p> <p>7 Encouraging sports by hiring ground and</p>

		<p>world class coaches.</p> <p>8 Earn while Learn scheme.</p> <p>9 Reading room facility to our own students and outsiders with extended timings and all days</p> <p>10 Women empowerment Jeevandhara Kendra in collaboration with Sambhav Foundation CSR of L Oreal.</p> <p>11 Clean campus and green campus</p> <p>12 Monthly meeting of IQAC, every first Thursday of the month</p> <p>13 Project Based Learning</p> <p>14 Student mentoring by teachers</p> <p>15. Enhancing students life skills by offering wide range of value-added certificate courses Wide range of value based courses</p> <p>16. Plethora of co and extracurricular activities organized by the Associations and clubs for capacity building and skill enhancement of students for their holistic development.</p> <p>17. Just in time teaching</p>
	Institutional distinctiveness	<p>Resilience is our Institutional distinctiveness. Normalcy quickly returned to the campus.</p>

		All activities conducted on campus. Sports men and women returned back to the grounds. All curriculum restructured for NEP implementation in 2023.
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Dr Himanshu Dawda

Principal & Chairman IQAC

PRINCIPAL
RAMNIRANJAN JHUNJHUNWALA COLLEGE
OF ARTS, SCIENCE & COMMERCE (AUTONOMOUS)
Ghatkopar (W), Mumbai-400086, Maharashtra, INDIA



Dr Bhusan Arekar

IQAC Coordinator

IQAC CO-ORDINATOR
Hindi Vidya Prachar Samiti's
Ramniranjan Jhunjhunwala College of Arts,
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