

**Minutes of the meeting of the Academic Council held on 13<sup>TH</sup> October '22**

The meeting of the Academic Council of R. J College (Autonomous) was held on Thursday 13<sup>th</sup> October, 2022 at 10.00 am via Hybrid mode. Member Secretary, Capt. Pravin Nayak welcomed all the members and requested Chairman Principal Dr. Himanshu Dawda for further conduct of the meeting.

**Total Members present:** 38 (Online – 05 Offline – 33)

**Following members were present:**

Chairman - Dr. Himanshu Dawda

**Experts Nominated by Governing Body.**

1. Dr. Rajendra Singh – Trustee Entrepreneur
2. Shri Umesh Singh – Industrialist
3. Prin. Dr. Madhura Kalamkar, HVPS College of Law, Ghatkopar.
4. Prin. Dr. Uma Shankar, Principal, SIES College, Sion, Mumbai
5. Dr. Usha Mukundan, Director- Academics, HVPS

**Vice Chancellor Nominee:**

1. Prin. Dr. Ranjan Kumar Patra, Vikas College of Arts, Science and Commerce, Vikhroli
2. Prin. Dr. Shrimant Rathod, H S College of Arts and Science, Chowpaty
3. Prin. Dr. Vitthal Rokade, T K Tope Arts & Commerce Night (Senior) College

**Four Senior Teachers from Teaching Staff:**

1. Dr. Nisha Muni – Leave of Absence
2. Dr. Saraswathi Moorthy
3. Shri. Indra Singh Saud
4. Dr. Abhay Sawant – Leave of Absence

**Faculty Member Nominated by the Principal (Member Secretary):**

1. Capt. Pravin Nayak.

**Head's & In-charge of various Departments (Chairman of respective BOS)**

(Listed on the next page)

Sr. No.	Name	Department
1	Principal Dr. Himanshu Dawda	Botany
2	Dr. Pratibha Sardesai	Zoology
3	Dr. Ram Sevak Dubey	Chemistry
4	Dr. Neeta Srivastava	Physics
5	Ms. Chhaya Pinge	Statistics
6	Mr. Indrasingh Saud	Mathematics
7	Prof. Subodh Barve	Commerce
8	Dr. Sucheta Joshi	Economics
9	Mr. Jitendra Jha	Accountancy
10	Dr. Baisakhi Dutta	Geography
11	Dr. Meher Mistry	History
12	Dr. Shashi Mishra	Sociology
13	Mr. Bhushan Arekar	Political Science
14	Dr. Amita Valmiki	Philosophy & FC
15	Dr. Sneha Deuskar	Marathi
16	Dr. Neeta Chakravarty	English
17	Dr. Mithilesh Sharma	Hindi
18	Dr. Suchita Golwalkar	Biotechnology
19	Ms. Archana Bhide	Information Technology
20	Ms. Anita Gaikwad	Computer Science
21	Ms. Nandini Jagnaryan	Banking and Insurance
22	Ms. Kalaiselvi Nadar	Bachelor of Management Studies
23	Ms. Rekha Shetty	BAF
24	Ms. Pooja Bhardwaj	BAMMC
25	Ms. Soni Khemani	BVoc
26	Dr. Prasadhini Gautam	MAEMA
27	Mr. Chinmay Bapat	Psychology

The following business was then transacted:

**Item 1:** Confirmation of minutes of the meeting held on 24<sup>th</sup> March, 2022.

**Resolution 1:** Minutes of the meeting were read and confirmed.

**Item 2:** Report on the deliberations made on revision of syllabus of respective BoS. The Chairman Principal Dr. Himanshu Dawda informed the members of Academic Council that in progressive increase in academic credits from 120 to 132 at UG level in the previous academic year 2021-2022 all departments successfully completed the Life Skill Component of 2 credits. In the second phase of credit progression, all the departments planned and executed the Discipline Specific Electives one each for III Semester and IV Semester. The details of which were shared with the members of the last Academic Council meeting. He further informed the members that in this meeting, Chairperson of every subject, irrespective of curriculum revision or not, will share departmental preparedness for NEP and implementation of six additional academic credits to be implemented for Third Year students from the academic year 2023-2024. This is summarized by the Principal in Item 4.

**Item 2.1:** The Chairperson BoS in Economics in its meeting held on Friday, 26<sup>th</sup> August 2022 proposed change of Paper III title of TYBA Economics Semester V Advanced Economic Theory to Micro Economics III and also incorporation of Economics of Agriculture and Cooperation from Indian perspective. Chairperson also proposed incorporation of new Paper titled Economy of Maharashtra for Semester VI. In the TYBCom Economics syllabus, for both Semester V and VI the Chairperson proposed to add case studies in each module. These changes were accepted by the members of BoS during the meeting.

**Resolution 2.1:** It was resolved that the recommendations made in the BoS of Economics for the revision of syllabus of TYBA Semester V and TYBCom Semester V and VI be unanimously accepted and passed for its implementation from the academic year 2023-2024.

**Item 2.2:** The BoS in Philosophy in its meeting held on 29<sup>th</sup> August 2022 deliberated on revision of FYBA Semester II Paper I of Ethics of Politics to be changed to Ethics of Education. The Chairperson BoS in Philosophy explicitly explained details of module revision in accordance with the change in the title of the paper.

**Resolution 2.2:** It was resolved that the recommendations made by the BoS in Philosophy for the revision of FYBA Semester II Paper I and further approval by the Academic Council members in its meeting held on 13/10/2022 be accepted and passed for its implementation from the academic year 2023-2024.

**Item 2.3:** The BoS in Political Science in its meeting held on 13<sup>th</sup> August 2022 proposed revision of syllabus of SYBA Semester III and IV in selected modules to incorporate contemporary changes in Indian and Global politics. The proposed changes were deliberated and with certain



changes recommended for placing it in front of members of Academic Council meeting of 13/10/2022 for their approval.

**Resolution 2.3:** It was resolved that the recommendations made by the BoS in Political Science in revision of syllabus in Semester III and IV be unanimously accepted and passed for its implementation from the academic year 2023-2024.

**Item 2.4:** The BoS in Psychology in its meeting held on 21<sup>st</sup> September 2022 deliberated on addition of the component of Social Psychology in the syllabus of SYBA Semester III Paper II and revision of Paper VII, VIII, IX of TYBA Psychology syllabus with the First batch upcoming in 2023-2024. TYBA syllabus revision was primarily to highlight inter disciplinary approach of the subject and scope for entrepreneurship. With due deliberations the above said changes were accepted by BoS and placed in front of Academic Council in its meeting held on 13/10/2022 for their approval.

**Resolution 2.4:** It was resolved that the recommendations made by the BoS in Psychology for the revision of SYBA and TYBA syllabus and further approval by the Academic Council in its meeting held on 13/10/2022 be unanimously accepted for its implementation from academic year 2023-2024.

**Item 2.5:** The BoS in the subject of MAEMA in its meeting held on 30<sup>th</sup> July 2022 discussed possibilities of collaborating with the industries for the Live Project that provide hands on experience to students. With due deliberations it was decided to have practical Live Projects in even Semesters on Nueroscience and Neuromarketing to be included in the existing syllabus on research paper. The same was placed in front of Academic Council members in its meeting held on 13/10/2022 for their approval.

**Resolution 2.5:** It was resolved that the recommendations made by BoS in MAEMA for more project based learning and research and further approval by the Academic Council be unanimously passed for its implementation from academic year 2023-2024.

**Item 2.6:** The BoS in Commerce in its meeting held on 6<sup>th</sup> August 2022 deliberated on revision of TYBCom Semester V Paper on Commerce -V (Marketing) and Export Marketing Semester VI Paper on Commerce – VI (Human Resource Management) and Export Marketing – II. Changes were placed in front of Academic Council in its meeting held on 13/10/2022 for their approval.

**Resolution 2.6:** The members of the Academic Council unanimously accepted the recommendations made by BoS in Commerce for its revision of Papers in Marketing, Export Marketing and Human Resource Management and its implementation from academic year 2023-2024.

**Item 2.7:** The BoS in BAF in its meeting held on 30<sup>th</sup> July 2022 proposed complete revision of BAF syllabus from FY to TY. This included revision of Semester I Financial Accounting, Semester

I and II Business Communication, Semester II Information Technology in Accountancy, Semester III & IV Financial Accounting, Semester V Management applications of Commerce and Semester VI Financial Accounting. The proposal was put in front of Academic Council member for its approval from academic year 2023-2024.

**Resolution 2.7:** It was resolved that the recommendations made by BoS in BAF for revision of syllabus in all Semesters proposed by BoS and further approved by Academic Council be unanimously accepted from the academic year 2023-2024.

**Item 2.8:** The BoS in Botany in its meeting held on 23<sup>rd</sup> September 2022 proposed revision of syllabus of TYBSc Semester V and VI as informed by the Chairperson. This revision came in the sequence after revision of FY and SY syllabus in 2021-2022 and 2022-2023 respectively. Revision was proposed to accommodate non applied aspects of the subjects such as Plant identification, traditional methods of *Prakruti Nidan* and Grandma's Pouch as well as highlighting the trends used in technology in the subject of Botany. With due deliberations the syllabus was passed and placed in front of Academic Council in its meeting held on 13/10/2022 for its approval.

**Resolution 2.8:** It was resolved that the recommendations made by the BoS in Botany for revision of TY syllabus be unanimously passed and implemented from the academic year 2023-2024.

**Item 2.9:** BoS in Information Technology in its meeting held on 30<sup>th</sup> July 2022 proposed revision of syllabus in Papers of Semester I at UG level. At PG level in MSc IT restructuring of syllabus of Semester III and Semester IV was proposed. For MSc Program in Data Science and Artificial Intelligence (DSAI), restructuring of syllabus was discussed. It was proposed to add more practicals in the subject of Artificial Intelligence for Semester I and Soft Computing for Semester II. Python programming for Data Science to be given as elective with applied Mathematics and image processing and Computer Vision to be offered as Elective subject in Semester II along with cloud computing. With due deliberations the proposal was approved by the BoS and placed in front of Academic Council for their approval in the meeting held on 13/10/2022.

**Resolution 2.9:** The members of the Academic Council unanimously accepted the recommendations made by BoS in Information Technology for the proposed syllabus in UG and PG program for its implementation from the academic year 2023-2024. It was further resolved that the proposed revision of syllabus in MSc program in Data Science and Artificial Intelligence be accepted for its implementation.

**Item 3:** To present update on UG and PG qualifying Semester results and subsequent admissions.

Member Secretary Capt. Pravin Nayak as Controller of Examinations presented details on UG and PG qualifying examinations and subsequent admission. Being a post pandemic period, as per directives by University of Mumbai all Regular Theory and Practical examinations of Semester II and IV of UG section were conducted through online mode. The Practical examinations of UG Semester VI were conducted offline whereas the theory exams were



conducted through online mode. The Regular Theory and Practical exams of Semester II and IV of PG section were conducted through offline subjective mode. As ATKT exams of PG sections the theory and practical exams of Semesters I, II, III & IV were conducted in online proctored mode. For the current academic year 2022-2023, Internal assessment I & II of Semester III & IV and Internal assessment I of Semester I for UG sections as well as Internal assessment of PG sections were conducted fully through offline modes. The results at UG level remained high due to MCQ format of evaluation but at PG level there were difficulties experienced by students in answering, due to lack of writing habit lost due to two years of pandemic.

Admission for both UG and PG programs were merit based. Online registration of students were followed by approval. Once approved, the college portal was activated for payment of fees and completing the admission process. PG admission process was completed with online counselling sessions for students followed by payment of fees.

He also briefed the members regarding the forthcoming examinations of UG and PG sections.

**Item 4: To give update on SEC, DSEs and Core Subject Ability Enhancement (CSAE) and Project based learning under progression from 120 to 132 Academic credits.**

The Chairman briefed the members regarding the progressive increase in academic credits from 120 to 132 credits the progress which was instituted in academic year 2021-2022. Computer Literacy Module I & II as Skill Enhancement Component at FY level was continued in 2022-2023 and additional 4 academic credits at SY level have been successfully planned and executed by various departments by offering Discipline Specific Electives (DSEs). Students were given a choice to select DSE from the subject of their liking using four Quadrant Pedagogy as explained in the previous Governing body meeting.

The Chairman also shared with the members that the respective Chairpersons of subject BoS in their meeting have explicitly discussed the implementation of additional 6 academic credits for TY from academic year 2023-2024. Most of the departments would apply 2 + 1 credit enhancement per semester where 2 credits are through Core Subject Ability Enhancement (CSAE) and 1 dedicated credit for project-based learning. Respective BoS had proposal put to BoS members to revisit TY syllabus to accommodate new topics and to identify topics which are under credited. They also discussed how to implement project-based learning. In the forthcoming meetings of BoS these upgradations shall be finalized. Departments like Biotechnology and other applied science subjects proposed CSAE through increase in practicals.

Every department also briefly enlightened the member regarding the departmental preparedness for the New Educational Policy (NEP) in fulfilling the objectives laid down by the policy for the betterment and benefit of students.

#### **Item 5: Any other matter.**

The Chairman informed the members that the Gender Audit of the college for the period of 2018-19, 2019-20, 2020-21 and 2021-22 was conducted on 30<sup>th</sup> August 2022. Dr. Manali Londhe I/C Principal S. K. Somaiya College, Dr. Anagha Tendulkar I/C Principal Sophia College and Dr. T. C Roy IQAC Coordinator Sophia College were the experts who interacted with members of IQAC (Internal Quality Assurance Cell), ICC (Internal Complaints Committee), CWDC (College Women Development Cell), GEC (Gender Equity Committee) and Vigilance Squad who are empowered to ensure gender equality and equity on campus. With 64% of students being girl students, safe campus for girls and all genders is essential and through *Diksharambh* – Induction Program, students were informed about these committees, sensitizing them to the need of different gender and keeping respect for each gender.

He further informed the members that the Academic and Administrative Audit for 2021-2022 was successfully completed on 17<sup>th</sup> September 2022. Under Convenorship of Dr. Rajendra Shinde, Principal St. Xavier's College, experts Dr. Moushumi Dutta Principal, Nagindas Khandwala College, Dr. Meeta Seta I/C Principal Patuck Gala College, and Ms. Trupti Mody, Office Superintendent, KES Shroff College interacted with the Principal, Examination Cell, CDC (College Development Committee), Management, In-Charges of NCC, NSS, DLLE, Sports, Library, Placement officer and every single department of faculties of Arts, Science and Commerce. The day long interaction ended with interaction with IQAC members and visit to different sections of the college.

The Chairman briefed the house regarding the Research Advisory Committee (RAC) of the college successfully organised several academic engagements for both students and teachers to further strengthen the research culture. He shared with the members that the committee also conducts, sanctions and monitors "SEED Grant" Research Project proposals. Two new SEED grants one to Dr. Sanket Tikare, Department of Mathematics and second to Dr. Sandesh Divekar, Department of Chemistry were approved by the RAC with the total amount of Rs 1,81,000/-. He further informed the members that from academic year 2022-2023, the RAC shall also finance the projects of PG students successfully which have been recommended by RJC-IIC (Innovation and Incubation Cell of R J College). Total seven such projects amounting to Rs 1,16,150/- were funded.

The Chairman further informed the members that in absence of any NOC received from the Government since 2016, now 35 teaching vacancies exist in different departments.

The academic engagement of students is managed with appointing teachers on contractual basis and recently appointing teachers on CHB basis in the department of Botany, Physics, Statistics, Commerce, Accountancy, Hindi, English and Sociology.

The Chairman informed the members that in the list of existing 16 MoUs this year the institute added MoUs with 1. S P Desai & Company Chartered Accountancy for the benefit of students of BVoc in Finance Market Services. 2. With Training Inbos Edutech Pvt. Ltd for pre placement



training, job preparation fair and career empowerment for students across the faculties and 3. With NASS (Naushad Ali Sarovar Samwardhan) to create awareness in conservation of water bodies and under water life.

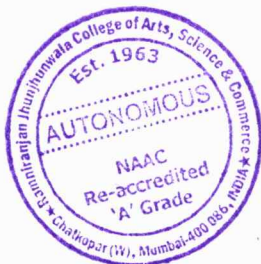
The Chairman shared with the house the institutional policy on Gender Equity and emphasised on the belief of the institute that there should be no gender discrimination. The policy encompasses a gender perspective towards the specific needs of individuals, vulnerabilities, challenges, issues and solutions being added. The Chairman also shared with the members newly inducted Scholarship Awards and Endowment Prizes that have been institutionalized in 2022-2023. These included 1. For the Best Reader using Library books and periodicals 2. Overall topper among girls with highest CGPA in TYBA examinations 3. Best NSS Volunteer Award institutionalized by our faculty in memory of our student Late Najamul Hassan. These awards and scholarships motivate and encourage students to read and study hard and fulfil their social obligation.

The Chairman also shared with the members that retired teachers contribute to Philanthropist Fund which is used to support the research aspiration and higher studies for the deserving but economically weaker students. He specifically mentioned of a student Mr. Anmol Mishra and read out his emotional note for the travel grant that he received through the Philanthropist Fund which will enable him to pursue his fully paid Masters Program at Ben-Gurion University of Negev, Israel from 20<sup>th</sup> October 2022.

The experts appreciated the efforts taken by the institute in catering to the overall need of a student in shaping of career with a right kind of direction. Principal Dr. Uma Shankar SIES appreciated the execution of smooth progression from 120 to 132 credits and congratulated all the departments for the successful completion of DSEs. Principal. Dr. Rokade expressed his satisfaction over the progress made by the institute in successful implementation of many of the UGC quality mandate. Experts also appreciated the preparedness of different departments for the forthcoming NEP which shows the desiredness of progressive academic endeavours.

There being no other matter the meeting ended with vote of thanks to the Chair.

**Date: 13/10/2022**



  
**Dr. Himanshu Dawda**  
**Chairman**

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