



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

**HINDI VIDYA PRACHAR SAMITI'S
RAMNIRANJAN JHUNJHUNWALA COLLEGE**

- Name of the Head of the institution **Dr. Himanshu Dawda**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone No. of the Principal **02225152731**
- Alternate phone No. **02225151763**
- Mobile No. (Principal) **9920727088**
- Registered e-mail ID (Principal) **drhimanshudawda@rjcollege.edu.in**
- Address **Opposite Ghatkopar Railway Station, Ghatkopar West**
- City/Town **Mumbai**
- State/UT **Maharashtra**
- Pin Code **400086**

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **28/05/2018**
- Type of Institution **Co-education**
- Location **Urban**

• Financial Status UGC 2f and 12(B)

• Name of the IQAC Co-ordinator/Director Dr Bhushan Arekar

• Phone No. 02225152731

• Mobile No: 9869633054

• IQAC e-mail ID iqac@rjcollege.edu.in

**3. Website address (Web link of the AQAR
(Previous Academic Year)**

<https://www.rjcollege.edu.in/wp-content/uploads/2023/03/AQAR-2021-2022-3-March-2023.pdf>

4. Was the Academic Calendar prepared for that year?

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

<https://www.rjcollege.edu.in/wp-content/uploads/2022/12/academic-calender-2022-2023-Odd-and-Even-Semester.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Four Star	0	2001	05/11/2001	04/11/2008
Cycle 2	A	3.33	2009	29/01/2009	28/01/2014
Cycle 3	A	3.50	2014	05/05/2014	04/05/2019
Cycle 4	A	3.50	2018	04/12/2018	31/12/2023

6. Date of Establishment of IQAC

12/12/2003

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Departments of Biotechnology, Maths & Statistics, Computer Science & Information Technology	DBT Star College Scheme	DBT	06/05/2019	6300000
Departments of Botany, Zoology, Chemistry, and Physics	DBT Star Status	DBT	19/09/2019	12600000
Mentee College	UGC PARAMARSH	UGC	06/09/2019	0
SES REC	SES REC	Central Government	30/08/2020	0

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI **No File Uploaded**

9. No. of IQAC meetings held during the year **12**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Soft skill Pre Placement training of Final year students.

Introduction of discipline specific elective in each program

Capacity building of teaching and non-teaching staff

Organisation of activities on campus after two years of online activities.

Training of students for regular examination pattern.

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Plan to embed life skills in the curriculum	Four credit Discipline Specific Electives offered to students of Second year Under Graduate Program for skill enhancement and enabling exit as a preparedness for NEP implementation.
Implementation of the review of AQAR	In 2021-2022 AQAR accepted without any suggestions.
Remedial Teaching, Question Bank, Discussion on exam, practice examination for students on the regular mode of examination	The academic year 2022-2023 commenced with a positive note of students coming to the campus for lectures, practicals and examinations however in the first test teachers realised that two years of online learning have really affected the teaching learning process. Major steps taken were to engage students affectively in co-curricular and extra curricular activity wean them away from mobile remedial teaching question bank to bring back confidence and practice of writing.
Review of teaching learning process	Feedback mechanism for continuous improvement

To create awareness of internship opportunities for students and encourage them to do internship at workplace	In 2022-2023 students were sent for internship and for summer training. Internshala provided internship for many students.
Instalment in payment of fees and fee waiver in genuine cases	The practice of allowing students to pay fees in instalment was continued. Teachers, well wishers paid fees of some students. Fees were waived for students who were in severe financial distress.
To conduct student induction program for the first, second and third year	Student Induction program also named as Deeksharambh as per UGC Quality Mandate. This started with Principals address, introduction to our Institutional ethos, code of conduct, information regarding zero tolerance with reference to ragging, gender issues, discrimination. A week long program had initial sessions by counsellor for mental health, a nutrition expert spoke on good eating habits for healthy life style, department wise the induction program conduct as career counselling sessions, bridge course for smooth transition of students from one level to the existing level.
Helping non accredited institutions in preparing for accreditation UGC Paramarsh scheme	Our College has been identified as a mentor college under which 5 colleges are mentored so that they prepare for NAAC accreditation. One college has been accredited and others are preparing the SSR. NAAC sponsored Two Days National Webinar on Transforming Higher Educational Institution aligning with National Education Policy was held on 10th and 11th February 2023 under the aegis of

	UGC Paramarsh Scheme.
Timely submission of AQAR discussion on areas of concern if any. Compilation of data for NAAC SSR	With monthly IQAC meeting documentation for NAAC SSR is done and we have been submitting AQAR every year and implementing the suggestions given by NAAC as review. For 2021-2022 the AQAR has been reviewed and accepted without any suggestions.
To plan for co-curricular and extracurricular activities for students and organise sports activities within the college	Since normalcy has returned to the campus, all the co-curricular and extra-curricular activities were conducted with great zeal and enthusiasm. Annual Intra collegiate sports day was held on in addition to that every department held many competitions for holistic development of the students.
To sign MoU with academic institutions for sharing of faculty expertise	College signed MoU with the following organisations EXCELR for Student and Staff training in computing skills. Training Inbox for soft skill training of students. GNVS Institute of Management for training. Dharitree Enviro Research Centre Mumbai and Naushad Ali Sarovar Samvardhini (NASS)
Capacity building of teaching staff	Capacity building of teachers in New Pedagogies in teaching learning and evaluation. Higher level of learning.
Capacity building of supporting staff	Capacity building of supporting staff in new technology, stress management. Annual Training program conducted by library for support staff.
Academic and administrative audit	For the last eleven years we have been having annual Academic and Administrative audit by external peer committee. All

	suggestions given by the team are discussed, deliberated and appropriate action is taken. For the academic year Audit was done on Presentation by Principal, All departments and IQAC team. A Campus tour was also organised for the team members for physical verification of facilities. Suggestions of the peer team discussed and prioritise the implementation
IQAC organised seminar	IQAC organised Two Day National Webinar on Transforming Higher Educational Institutions Aligning with National Education Policy (NEP) with NAAC sponsorship (Academic support)

13. Was the AQAR placed before the statutory body? Nil

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body (22/10/2022 and 29/04/2023), Academic Council (13/10/2022 and 18/04/2023), Finance Committee (14/10/2022 and 25/04/2023), College Development Committee (19/11/2022 and 27/01/2023)	29/04/2023

14. Was the institutional data submitted to AISHE ? Nil

- Year

Part A

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during the year?	
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<p>Capacity building of teaching staff</p>	<p>Capacity building of teachers in New Pedagogies in teaching learning and evaluation. Higher level of learning.</p>
<p>Capacity building of supporting staff</p>	<p>Capacity building of supporting staff in new technology, stress management. Annual Training program conducted by library</p>

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14.Was the institutional data submitted to	Nil

AISHE ?	
<ul style="list-style-type: none"> • Year 	
Year	Date of Submission
2021-22	28/12/2022
15.Multidisciplinary / interdisciplinary	
<p>Our college has begun the journey of offering interdisciplinary courses that aim at providing a holistic learning environment. The institutional transition from 120 to 132 credits includes introduction of new interdisciplinary credit based courses. It includes 47 discipline specific electives and one skill enhancement course in computer literacy for first year students of BA, BSc, BCom, BAMMC, BAF, The above courses emphasize creative thinking, experiential learning, analytical understanding, technological skills, human values. The courses have inbuilt project based learning and experiential practices that incorporate issues like community engagement, environmental awareness, human values and skill requirement.</p>	
16.Academic bank of credits (ABC):	
<p>Our college has been registered with the National Academic Depository UGC. We are in the process of initializing the Digi locker that will enable credit transfer and facilitate awarding of joint degrees.</p>	
17.Skill development:	
<p>The institution has a plethora of skill-based value added courses, discipline specific courses and activities related to technology, language, soft skills, human values, community engagement, professional values. The above-mentioned activities equip, enhance the skills of the students in terms of employability. The value-added courses include courses include communication skills, Artificial intelligence, r programming, Python, plant tissue culture, sustainability, good laboratory practices, to name a few. Courses in all programs are organized in such a way that student get opportunities for skill development through experiential learning, internships, field work, industrial visits, projects.</p>	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	

The college has a well-designed credit based curriculum, value added courses, discipline specific courses along with curricular and extra-curricular activities that integrate the Indian knowledge system. The humanities departments include topics like ancient grammar & linguistics, ancient Indian philosophy, Indian thinkers, ancient India that focus on Indian knowledge. In Botany topics on ethnobotany integrates use of medicinal plants and their utilization in modern medicine. Discipline specific electives like Vedic value system and History of Architecture highlight the achievement of India's past. Similarly, value added courses like 'Cultural heritage of India' and 'Yoga as Art of Living' emphasizes the cultural heritage of India. The departmental associations celebrate days related to Indian languages, organize events celebrating day of indigenous people, Indian cuisines and culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

All programs have been mapped using programme outcome and course outcome and has been uploaded on college website. Teachers have been oriented about outcome-based education by conducting capacity building workshops & seminars. During the student induction program, the student are given an orientation on Outcome based education and the curriculum clearly states the Pos, PSOs and COs and teaching learning pedagogy adapted at the college. An initiative has been taken to map the Cos with levels of learning. An effort has been made to integrate the OBE in question bank. The institution conducts an annual review of Teaching, Learning & Evaluation wherein the best practices of departments are discussed and shared by the faculty.

20.Distance education/online education:

Due to the outbreak of COVID the college used various ICTs to deliver knowledge. Zoom platform, Google classroom, G Suite, YouTube channels, smartboard, lecture capturing unit, digital recording studio. To deal with the new normal blended mode of knowledge delivery based on four quadrants is being used for department specific electives and value added courses, remedial lectures and revision lectures. In the process of transition from 120 to 132 credits self paced discipline specific courses have been designed. The post graduate diploma courses are being run in hybrid mode and the student response has been positive.

Extended Profile

1.Programme

1.1	50
Number of programmes offered during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1	6906
Total number of students during the year:	
File Description	Documents
Institutional data in Prescribed format	View File
2.2	1751
Number of outgoing / final year students during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3	5916
Number of students who appeared for the examinations conducted by the institution during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1	1326
Number of courses in all programmes during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2	125
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	125
4. Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	0
4.2 Total number of Classrooms and Seminar halls	40
4.3 Total number of computers on campus for academic purposes	572
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	633.44184

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

All programs offered by the college adopt the Choice Base Credit System. The programs have been aligned with the National Education Policy (NEP) 2020 soon to be implemented. The college offers 50 programs across faculty which are UG, PG and Ph.D. In addition to that there are 4 Post Graduate Diploma Programs and many value added courses. Curriculum revision is done based on the feedback of the various stakeholders and inputs from members of the Board of Studies these are based on Learning Outcome based Curriculum Framework (LOCF) as per the UGC quality mandate to impart 21st century skills to the students. The programme outcomes (POs),

programme specific outcomes (PSOs) and course outcomes (COs) are clearly reflected in the curricula. All programs are geared to provide the students with the ability to apply knowledge, analyse and innovate. All programs aim at training students for progression, employability, and ability to function on multidisciplinary teams. Skill based courses have been embedded in the curriculum to increase student employability (Jeevan Kaushal). Student outcomes include ability to communicate effectively. Understanding of professional and ethical responsibility, contribute meaningfully to the society. Course outcomes provides the requisite knowledge skills, problem solving acumen and decision-making skills.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	https://www.rjcollege.edu.in/1-1-1_2022-23/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

25

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

1326

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

80

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

41

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Education at RJC aims at developing youth who are sensitive to

various issues of the society, respect for all organisms on the planet, contribute to the sustainable development goals. These are achieved by integrating cross cutting issues relevant to professional ethics, gender, human values, environment and sustainability and human values into the curriculum. The program outcomes focuses on honesty, integrity, ethics, environment and sustainability, responsible citizen which encompasses all the desired virtues of a worthy individual. The cross cutting issues are embedded in the core courses, electives and value added courses. There are 112 courses which address issues relevant to gender, 139 courses addressed issues of human values and 102 courses deal with environment and sustainability. Foundation course is an interdisciplinary course which integrates environmental science, gender, climate change and human rights and is a compulsory course offered across faculty. There are dedicated courses like environmental studies, ecology, environmental science, green chemistry, green computing etc. which address environmental issues and their mitigations. Business ethics, organisational behaviour addresses issues of professional ethics. Human values has been included as a component in foundation course to ensure that our learners contribute to the society by being responsible, ethical, sympathetic and empathetic human being.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

42

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

4813

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

4258

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.rjcollege.edu.in/1-4-1_2022-23/
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.rjcollege.edu.in/1-4-1_2022-23/
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2395

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

294

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Every academic year starts with a weeklong student induction program (Deeksharambh) which familiarises the students with the institutional ethos. Various techniques are applied to assess the students' learning levels. A self-analysis form is circulated to find the background of students since many come from vernacular medium. A multiple-choice question-based test is conducted for initial screening of the students to basically assess the learning levels. The teacher mentors use a multi-pronged approach to assess other abilities of the learner like application of knowledge,

innovation, technical skills and accordingly there are special programmes for both slow and advanced learners. The bridge courses and remedial classes enable the slow learners to come at par with others, mock tests are conducted to build their confidence. Skill-oriented experiments are repeated. In addition, teachers take efforts to train them individually or in a group or encourage peer teaching. The advance learners are provided with additional reading material for competitive examinations, individual project work for participation in competitions and research forums. They are encouraged to take up additional self-learning courses offered by COURSEERA, NPTEL and other online platforms. All students are encouraged to participate in all activities of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/2-2-1_2022-23/

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
Nil	6877	128

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Teachers employ learner centric approach to make learning a two way communication process and active participation of the learner. Learning is made engaging and interesting for the students. Learner centric methods such as group work, role play, case studies, debates, seminars, presentations by students makes teaching learning more effective. Experiential learning, field trips, project based learning, problem based learning, flipped classrooms, just in time learning, Process oriented guided inquiry learning has facilitated the learning process. All departments organise guest lectures by eminent personalities to expose

students to industrial practices. Poster presentations, power point presentations, cartoons on relevant topics make teaching process interesting and student centric. Individual and or group projects enhances the ability of organization, planning, execution, communication skills and learning by doing. Students are encouraged to do practicals individually to familiarize them with usage of equipments, data analysis, interpretation and conclusion. Extended hours in the lab and classrooms helps them in discussion and innovation. Students can avail of laboratory equipment's, computer laboratory for extended timings. There are workshops for learners and teachers to appraise them of emerging areas like cyber security, ethical hacking, programming with Python, Artificial intelligence, climate change, IPR to name a few.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	https://www.rjcollege.edu.in/2-3-1_2022-23/

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

All faculty members are trained in using technology for effective teaching and learning. The campus is WiFi enabled and the classrooms are equipped with LCD projectors/televisions and computers for delivery of contents. Teachers post their course content in the google classrooms which is the LMS used by the teacher. Some of the teachers have also started their own you tube channels enabling students to learn at their own pace. With the advent of technology being available on the computer teachers prefer recording their sessions on power point and make it available to the learners. In addition to these teachers post videos of relevant topics in the classroom and discuss the same in their sessions. Students are also encouraged to prepare videos of their seminar sessions and or practical assignments and post it on the whatsapp group. Students of IT and Computer Science also do certification course available online. Teacher mentors also upgrade their technical skills. In Pandemic for students who had connectivity issues could learn by watching the videos and go through the e content posted in the google classroom. To a limited extent teachers have experimented with other LMS like Canava, Edmodo, Moodle to name a few.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.rjcollege.edu.in/2-3-2_2022-23/
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

128

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The academic calendar is prepared and displayed on the institutional website, which provides information on teaching days, continuous evaluation, Diwali, Christmas breaks, holidays as notified by the state government. Teachers are informed of the same by the head of the institution in the academic year closure meeting. The Heads of the departments conduct a meeting to distribute the topics to be taught by the teacher accordingly a teaching plan is prepared by every teacher. Teachers also have a tentative plan for their departmental activities in accordance with the arrangement of terms and government holidays. The staff meeting on the first day of reopening helps in taking cognizance of the teaching plan and if any teacher needs any inputs in terms of learning resources and training for effective delivery of the curriculum. Each teacher maintains a teacher's diary to keep track of completion of syllabus, revision, remedial coaching, extra lectures. Practicals and continuous evaluation are planned for every week by in charges of each class. Schedule also includes departmental activities, field/industrial visits, science fest, projects. Students also are well informed so they can plan their vacations. Monthly IQAC meetings on the first Thursday every month reviews the process for continuous improvement.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

125

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

50

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1459

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

25

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

In our effort of continuous improvement in all our processes, IT integration, reforms in the examination procedure has been the top priority. The examination cell with the Principal as the Chief Controller of Examination is ably supported by the Controller and Deputy Controller of Examination, few faculty members and administrative staff plan and execute the entire examination process in a systematic manner. There is 60:40 pattern of evaluation with 40% weightage for internal assessment. The departments have the freedom to choose from the various assessment techniques which are based on formative and summative principles and attributes of the learner. Students are assessed on wide range of activities such as informal test, problem solving, class assignment, home assignments. In science subjects practicals make an important tool of the assessment process. Students are provided with question bank which is discussed. All answer booklets are masked. Answer booklets are assessed by examiners and moderated by

moderators. A grievance redressal mechanism related to evaluation is in place. The IT integration has brought in greater transparency. Enterprise resource planning, marksheets with robust internal security features to ensure there is no falsification. Printing of question papers, mark sheets and grade cards are done in house.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.rjcollege.edu.in/2-5-3_2022-23/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The graduate and post graduate program outcomes have been displayed on the college website. Every department depending on the program they are offering has stated the programme specific outcome. The program outcomes for every course have been clearly stated. These are available on college website. The course outcome elaborates on the content of the course and the competencies a learner would acquire after successful completion of the course. Along with the course outcomes the learner outcomes are also described. Whenever the curriculum is revised and depending on the course content the course outcomes are revisited and revised after discussion with the members of the Board of studies and tabled in the Academic council and governing body meeting for their due approval. During the induction program students are made aware about the POs, PSOs and COs which are described and available on the college website. In addition, a hard copy of the same is available with every subject teacher to appraise the students about the expected outcome after completion of the course. The information on PSOs and COs helps students to make a choice on the course that he or she would like to pursue.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://www.rjcollege.edu.in/2-6-1_2022-23/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The curriculum when framing has been outcome based. Learning outcome also steers the teaching and evaluation process. Students are informed about the evaluation pattern. Departments after discussion decide techniques of evaluation depending upon what is being evaluated and what is expected as an outcome from the course. There is a rubric to assess the course attainment. The Continuous internal evaluation has a weightage of 40 % is flexible and gives freedom to the departments to use multiple tools for students assessment and evaluation. Semester end examination with a weightage of 60%. Project, presentations, seminars, field report, lab work have a structured framework for evaluation. Additional credits which are reflected in the grade card are awarded to students who successfully complete online courses, value added courses. The CLO attainment by using direct assessment method was done on the basis of internal assessment, end semester examination and practical examination. The average of all CLOs was then used to calculate the final CLO. The course outcome feedback conducted at the end of the academic year is used for calculating CLO attainment by indirect assessment tools. The analysis of the course attainments are discussed in the examination committee to identify areas of improvement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.rjcollege.edu.in/2-6-2_2022-23/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1755

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.rjcollege.edu.in/2-6-3_2022-23/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.rjcollege.edu.in/2-7-1_2022-23/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The research facilities are regularly modernised as per the requirement. There is a central instrumentation facility with high end instruments like HPLC, HPTLC, UV-VIS spectrophotometers, refrigerated centrifuge, precision balances to name a few. Staff and students are trained to use the same. There is a well-defined policy for promotion of research and the same is available on the college website. The research policy encompasses research promotion, plagiarism check, research ethics, research consultancy, IPR etc. The research development cell constituted as per UGC guidelines comprises of committees for finance and infrastructure, research program and policy development, collaboration and community, product development, monitoring and commercialization and IPR, legal and ethical matters. All these are involved in promotion of research. The vibrant research advisory committee meets regularly and discusses about programs to be organised for promotion of research and to develop an ethical research culture. Strengthening student research by mini and major projects. Our college has nine research centres across faculty with 36 Ph.D students registered. To promote research special lectures on writing a good manuscript, ethics in research, IPR,

writing of research proposals are regularly organised. To encourage teachers and PG students to take up research projects, seed money is provided.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.rjcollege.edu.in/wp-content/uploads/2020/06/Policy_for_Promotion_of_Research_RJC.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

6.19575

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

19.19510

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.rjcollege.edu.in/3-2-2_2022-23/
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

17

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://www.rjcollege.edu.in/3-2-4_2022-23/
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

There are nine research centres with research supervisors for guiding students leading to a Ph.D degree. The research advisory committee has created an ecosystem for innovation, creation, and transfer of knowledge by organising guest lectures, workshops. Anusandhan is an event to encourage multidisciplinary research. Project work is an integral part of all postgraduate programs these are mentored by faculty members. Undergraduate students take up mini projects and these are sponsored by the DBT Star College Scheme. This year our student won a gold medal and a silver medal at the intercollegiate research festival Avishkar. The incubation and entrepreneurship cell of the college organises workshops, training, guest lectures to promote entrepreneurship. Awareness programs are conducted for intellectual property right. One patent was granted this year. This year our student Mr. Rabindra Pratap Singh won the first prize for his innovation in Universal Low Cost Quadristrat air purifier for outdoor in a competition organised by CiiA-2. Funding was provided to Mr. Rabindra for making the prototype. One day intercollegiate student workshop was organised

which also involved competition for innovative projects executed by the students. The Rotaract club of RJ College organises events to encourage entrepreneurship.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/3-3-1_2022-23 /

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

15

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

48

File Description	Documents
URL to the research page on HEI website	https://www.rjcollege.edu.in/research/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

15

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rjcollege.edu.in/3-4-4_2022-23/

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

14

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

17

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.0708

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Our vision is to provide extension services to self and society through wide range of extension activities. We believe in nurturing socially responsible youth. The college has conducted _ events during the year to sensitize students on social issues which included programs under swacch bharat abhiyan, AIDS awareness, anti-narcotic drive, cyber security, gender equality, health and environment protection. These are carried out by two units of NSS volunteers, NCC cadets, volunteers of DLLE (department of Lifelong learning and extension education), Rotaract club and the Pavo nature club. The NSS volunteers help the BMC in eradication of polio through the pulse polio program. This year they helped in creating awareness about the electoral process and getting their voters ID in collaboration with Nodal Electoral officer. The DLLE has conducted ___ programs to create awareness on various societal issues through street plays. The Rotaract club has their flagship program viz colours, talaash, visit to orphanage, flash mob betiyan. The pavo nature club created awareness by tree plantation program, beach cleanup, saving the local flora, seed collection and supplying plantlets for afforestation to name a few. These activities helped to instill among students social responsibility developed as a sympathetic and empathetic individual.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

39

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

186

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

798

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

15

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

15

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has developed the premises which is a safe haven for students a home away from home. The premises is well maintained and modernized to provide congenial ambience to all the stakeholders. There are 40 well-ventilated classrooms which are equipped with audio visual aids like LCD projector, screen, WiFi, mike system, writing boards etc. The air-conditioned seminar hall has lecture capturing facilities. The Science laboratories are spacious, well equipped with all safety norms in place. The instruments in the laboratories are well maintained and regularly upgraded. There are six museums, herbarium. The plant tissue culture lab and terrace garden educate students with lessons on conservation. Instruments are available in multiple sets for students. The common instrumentation facility houses sophisticated instruments which are under annual maintenance contract. There are nine computer laboratories exclusively for students housing _____computers. There is a studio with modern recording facilities. In addition, all departments have computers for staff and students

for preparation of contents. The departments are also equipped with audio visual aids for simulation of practicals. All learners can access the classrooms and laboratories. The availability of lifts and ramps with human assistance ensures an inclusive atmosphere. The college office provides quick student service.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/4-1-1_2022-23/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

We aim at the complete development of student by providing the ambience and facilities for cultural, physical activities. There is a air-conditioned seminar hall (742 sq ft) and two shared auditoriums, the MPSS Hall 175 seats (1791.23 sq ft) and Baijnath Saboo hall 600 seats (4771.26 sq ft) for conducting various seminars, conferences and cultural events. A small music room equipped with musical instrument is available for training student by the music teacher. All auditoriums are equipped with audio visual aids. The air conditioned fully equipped gymnasium has a trainer and is available for staff and students. The college has yoga mats and certificate course in yoga is conducted. The college gymkhana has facility for indoor games like chess, carrom, table tennis. The quadrangle a shared facility is used for volleyball, boxing, Taekwondo, badminton, fencing. Mats of international standard for Taekwondo are available. For outdoor team games like basketball, cricket, kabaddi, Kho Kho grounds are hired. To provide proper training in these games coaches are hired. There is a full time sports director to coordinate the activities. The consumables for the indoor and outdoor games are replenished.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/4-1-2_2022-23/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

40

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

307.30118

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has a collection of over 93,809 books, 131 periodicals and 600 e-resources. The library is fully automated using SOUL software. The bibliographic details of all documents in the library can be searched through the online public access cafe OPAC. 22 departmental libraries provide open access to books and journals. Services to divyangjan through RJC Chakshu The digital library gives access to major e-resources such as UGC N-List, DELNET. The college has access to e-resources like e-Shodh Sindhu and ShodhGanga. College has subscribed for Knimbus Digital library which provides integrated remote access to OPAC, e-resources, digital databases like NLIST, INDIASTAT, DELNET, India Business (IB) Insight: J-GATE Science and Technology, and J-GATE Arts and Humanities. The library provides plagiarism check services through Ouriginal (Urkund) Software. Apart from regular services, activities are organize to promote the use of library. Orientation programs, Information Literacy Workshops, monthly RJC Library

Updates; display of newly arrived books and indexed journal articles; reading week; screening of documentaries, biopics; book exhibition; PIK-A-Book (Reviews); Unique best practice of the library is organizing annual intercollegiate training program for library support staff for more than a decade. This year the theme for the 14th Annual National One Week Training Program was

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/4-2-1_2022-23/

4.2.2 - Institution has access to the following: A. Any 4 or more of the above
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

20.39722

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

260

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

RJC provides secure information technology infrastructure to all the stakeholders in the campus in terms of hardware, software and internet facilities with allocated budget. Institutional IT policy is available on the website and addresses standards on IT service management, information security, network security and software management. The campus is WiFi enabled all classrooms, laboratories and auditoriums are IT enabled. The college is certified ISO27001:2013 information security management system. Firewall is available for security. The college subscribes for Microsoft Campus package. Google suite is used for delivering online content through Google classroom. Licensed software are used wherever necessary. The computers are upgraded, and new purchases are made as per requirement. College has 2 servers and 602 computers for student support, 20 for office. The college ERP covers admission, evaluation management, grade card, integration with Tally in addition student verification, inward outward are managed by dedicated softwares. There is a technical team who is trained in maintenance of hardware and software who configure, update and maintain the computers. Internet connection with 300 Mbps bandwidth with dedicated lease line provided by Airtel and Tata. 151 CCTV cameras are installed as security in the entire premises which includes classrooms and laboratories.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/4-3-1_2022-23/

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
6873	572

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/4-3-4_2022-23/
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

326.14066

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college with a standing of six decades has well established procedure for maintaining and utilizing physical academic and support facilities. In addition to CCTV surveillance there are security personnel on duty round the clock in the campus who ensure safety and security. Regular maintenance and cleanliness of the premises is ensured by the non-teaching staff as per duty allotted to them. Optimum utilization of resources is through an established procedure of well-designed timetable for classrooms and laboratories. For auditoriums and seminar hall booking facility is available. The infrastructure is maintained by a team of skilled personnel which includes carpenters, electricians, mason, construction workers, plumbers and painters who are available on the premises. The IQAC has initiated a system for maintaining a register for problems related to lights/fans/AC/projectors/computers etc. Every department maintains stock register and an annual stock verification is carried out. Major instruments, lift, AC, water filters, ring well are under AMC. Pest management is done as a preventive maintenance. The proper utilization and maintenance of sports infrastructure is responsibility of the sports director. Library facilities and maintenance is taken care by library staff which includes annual library stock verification and procurement of learning resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/4-4-2_2022-23/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

294

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

39

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://www.rjcollege.edu.in/5-1-3_2022-23/
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

6029

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

57

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

793

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

16

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student Council of the college is formed as per the norms laid down by the University of Mumbai. It has a democratic representation from NSS, NCC, cultural forum, girls common room and from each class. There are teacher in charges who convene the meetings of the student council to chalk out the programs. The

Student Council is the bridge that connects the students and administrators. The student council members take active part in organization of important events in the college like academic prize distribution, gymkhana day, college fests, degree distribution program. There are representatives of student council in various committees so that they are empowered to give suggestions for quality improvement in every activity of the college. In the college development committee, the general secretary and Joint secretary are members. Similarly, the IQAC of the college has student representatives. Students are important members of committees like Anti ragging, grievance committee etc. There are special activities planned by the student council for team building, fellowship, teachers' day celebrations, saree day, traditional day etc. Students' council members provide inputs and convey the suggestions given by their peer which are discussed and implemented.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/5-3-2_2022-23/

5.3.3 - Number of sports and cultural events / competitions organised by the institution

85

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The alumni association has been formally registered through registration No: F-69783 (M). Our college shall be entering its diamond jubilee year and is proud of its illustrious alumni. To recognise alumni college organises felicitation of illustrious

alumni during the academic prize distribution program to increase the bonding with the alumni and provides a forum for sharing their experiences with the current students. This year college has extended an appeal to the alumni for raising funds. However, in the past many alumni have donated generously to Hindi Vidya Prachar Samiti the managing trust of the college as endowment prizes to be given to meritorious students. Some alumni have also provided financial support to needy students by paying their fees. The past NCC cadets always join us in celebrating the Independence and Republic Days. They also go as escorts for the cycle expedition. The NSS and Rotaract alumni train the current batch in leadership. Alumni meets are organised by individual departments and they also invite their alumni for career guidance. Our alumni help in placement of students. In autonomy all subject Board of studies has representation from alumni who contribute effectively to curriculum reforms. The statutory bodies also have alumni representation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.rjcollege.edu.in/5-4-1_2022-23 /

5.4.2 - Alumni's financial contribution during the year

C. 5 Lakhs - 10 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Our mission statement of imparting education to all is reflected in the governance. We believe in nation building through empowered ethical honest youth.

Vision

To empower the students through focused learning and research

To foster a world of Joy through sharing and learning

To create and enhance teamwork and leadership qualities

To excel in interaction through the art of communication

To provide extension services to serve self and society

Mission

Knowledge is all Ambrosia

Academic excellence with character development

Enthusiasm is the propelling force behind our success

Education for all aligns with our mission statement. There is two-way communication and transparency at all levels. The administrative governance includes Principal, Vice Principals, Heads of the Departments, IQAC Coordinator under the Governing Body. Academic functioning of the college is due to the support of CoE, Academic Council members and BoS. Feedback tools like meetings of the staff, Heads of the departments, and all committees including those which are statutory ensures free flow of information at all levels. The college office with quick student service shares administration through record keeping, accounting. All statutory bodies have faculty members representation as per UGC regulation which meet as per norms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The smooth functioning of the college is ensured by decentralization and participatory management. The entire working of the college providing quality education to highly diverse student community of over six thousand is possible only due to decentralized and participative management. These communicate effectively with each other to ensure that there are no gaps. The Statutory bodies are formed as per UGC norms which meet regularly.

There are committees whose In-Charges/Chairpersons/Convenors are empowered to take decisions as per rule. There are about 30 associations with teacher in charge and has student representatives. A vibrant IQAC which meets on first Thursday of every month steers the Institution in proper direction. In short, the entire working of the institution is driven by the bench strength and leadership training imparted at every level. A case study of participative management is conduct of open house for showing the evaluated answer books to the students.

Decentralization involved conduct of meeting of the Examination Cell conducted by the CoE and Principal the CCoE to decide on scheduling open house for the students. Participative management involved the Heads of the Departments, subject teachers, supporting staff from examination cell and the class IV staff. Student satisfaction was achieved.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institutional strategic plan available on the college website is undergoing a review due to the change in the dynamics of education in view of NEP 2020. Aligning the transformation of higher education institutions with NEP would provide the road map for strategic plan. The strategic plan 2023 to 2032 emphasizes on the institutional growth focusing on imparting employability skills for students, training of staff for transformations, modernization and upgradation of infrastructure, strengthening, innovation and incubation cell, student and teacher research, supporting and promoting entrepreneurship in students. This road map helps in realizing our institutional vision and objectives. The use of technology in administrative and services has taken us near to achieving Digi Campus. The IQAC ensured that the perspective plan which is clearly articulated is implemented effectively. Some of the highlights of the plan are empowering staff and students, starting of programs in view of increasing the

employability of students, training in life skills which has been achieved by value added courses complimented by the co-curricular activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.rjcollege.edu.in/6-2-1_2022-23/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college has clearly defined organisational structure which steers the organisation in the right direction. It has statutory and non-statutory bodies which function as per policies laid down by the Governing Body, state government, affiliating university and UGC. The organogram depicting the workflow is available on the college website. The college functions smoothly due to dissemination of information at all levels. Communication is two-way. The appointment of staff and promotion is as per the rules and regulations. All procedures are followed strictly. The service rules, policies are available on college website in addition hard copies are available as a ready reckoner. The Head of the Institution conducts orientation for new recruits and if there is a change in any policy, he communicates it to all the stakeholders. The Governing body is the apex body which has representation from management, society, alumni, staff and they meet to ensure that the college would progress to ensure quality in all its activities.

The Principal is the overall in charge of the academic, administrative activities of the college. He works closely with his team of Vice Principals, IQAC coordinators and heads of the department to plan proper functioning of the college.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.rjcollege.edu.in/organogram/
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.rjcollege.edu.in/6-2-2_2022-23/

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

- Payment of registration fee and if need be travel for attending FDP, seminars and conferences
- Flexibility in time table for pursuing higher education like Ph D
- Conducting regular capacity building training programs so as to enhance the skills of teaching and non teaching staff.
- Payment of salary for non teaching staff on first of every month even if salary grants are delayed.
- Payment of returnable festival advance during Diwali
- Celebration of annual Ganesh festival and Satyanarayan Pooja organised by non teaching staff.
- Uniform and washing allowance for class IV employees and the cloth quality selected by them
- Annual staff picnic sponsored by the management
- R J College employees welfare fund managed by the staff and establishment of a unit in the premises.

- Appointment of wards of non teaching staff in employment as and when vacancies arise
- Admission to wards of teaching and non teaching staff in various programs of the college
- Milk to the supporting staff of Chemistry Department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/6-3-1_2022-23/

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

41

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

14

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

15

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

There is a systematic procedure for internal and external financial audits. The monthly statement of accounts are placed before the college development committee (CDC) and managing committee which meet at least four times in a year. There is a statutory auditor. The audited statements of accounts and budget is duly approved and passed by the finance committee and governing body. The audited statement of accounts are submitted to the Joint Directors office (State Government) and the Accountant Generals office (Central government). The state and central government also audit the accounts once every three years. The institution follows all due procedures to ensure proper utilisation of funds and comply with all the necessary financial audits as per statutory norms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/6-4-1_2022-23/

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

1.05100

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Annual budget is prepared for optimal utilisation of financial resources. The college being an autonomous college the budget is duly approved and passed by the finance committee and the governing body. The major sources of institutional receipts are the salary grants from the State Government, the fees collected under various heads as prescribed by the University of Mumbai, the fees received from students of the self financing programs. In addition to this college got financial assistance from funding agencies like UGC Autonomy Grants, DBT Star Status, DBT Star College , major and minor research projects. All funds are utilised as per norms and utilisation certificates are submitted to the funding agencies. The Budget is prepared by the finance committee after considering the requirements of various departments, upgradation of facilities, learning resources, research centres and administrative office. The budget is approved by the Governing body. All purchases are made by following due procedure and as per suggestions of the purchase committee. Fund utilisation is properly monitored.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.rjcollege.edu.in/6-4-3_2022-23/

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The vibrant IQAC of the college meets on the first Thursday of every month. There is a IQAC WhatsApp group for free flow of information among the members. IQAC reviews the teaching, learning evaluation process. IQAC plans and extends a helping hand in organisation of various activities for the development of staff and students. IQAC plays a major role in documentation and validation. This helps in providing data for various statutory bodies like AISHE, NIRF, statistical information sought by state government and affiliating university. IQAC organises seminars, workshops, FDPs, capacity building sessions for staff and students enabling continuous improvement. Timely compliance of suggestions. The IQAC members discuss on implementation of quality initiatives in all services of the institution. Due to the contribution of IQAC the suggestions given by NAAC peer team and AQAR reviews have been complied.

Some practices which have been institutionalised due to IQAC initiatives are

1. Annual Academic and Administrative audit by external peer.
2. Review and continuous improvement in all our activities by obtaining feedback from the stake holders, analyzing and taking action.
3. Value added courses
4. Review of teaching learning process
5. Best practices
6. Mentoring of other institutions

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/6-5-1_2022-23/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC of the college coordinates with all the departments and stake holders to ensure quality in every functioning of the institution. The IQAC plays a vital role in bringing reforms in teaching learning evaluation process. Restructuring the curriculum based on feedback analysis. The members of the staff are trained in thrust areas and to adopt techniques which are student centric. The review process is carried out at the departmental level. IQAC

obtains feedback from various stakeholders and communicates to the teachers who then discuss at the departmental level for necessary improvement. After each semester the departmental colleagues discuss thoroughly the course learning outcomes and student feedback to identify gaps and evolve strategies to bridge them. All departments make an annual presentation on their best practices to share among themselves. Review of the teaching learning process is also done through an external peer team annually. The members of the academic audit interact with the faculty members and discuss on the various processes of the department. Their valuable suggestion is implemented by the teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/6-5-2_2022-23/

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.rjcollege.edu.in/wp-content/uploads/2023/09/Annual-IQAC-Report.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There is annual gender sensitisation report which compiles all the activities which are conducted every year by the college women development cell (CWDC), the Gender equity cell. Recognise a gender champion. The Gender Policy is available on website. There are 112 courses offered in the curriculum to address gender related issues. Programs are also organised by the extension units. These contribute to achieving Goal 5 of United Nations Sustainable Development Goals (UNSDG). 24 hours security persons at the gate which includes a lady security. Electronic surveillance through CCTV cameras in premises and all floors, laboratories. The administration is gender neutral. There are empowered committees with student representation to ensure gender equity in the campus. These are anti ragging committee, vigilance squad, Internal complaint committee (ICC). Awareness regarding the functioning of these committee is provided during orientation. Floor supporting staff are present at strategic location and the supervisory rounds by Principal, Vice Principals ensures safety and security. Emergency contact numbers are prominently displayed. Girl students have separate girls common room and washrooms safely located with lady attendants. Counseling is done through teacher mentors, authorities, and professional counselor. Gender Audit was conducted for the last three years.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.rjcollege.edu.in/7-1-1_2022-23/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Our college is committed to a sustainable environment which is reflected in planning and execution of all activities. All stakeholders are oriented to minimize their requirements in turn reducing waste.

Solid Waste: Which is in the form of paper efforts are being made to reduce usage of paper. All answer books are sent to factory for recycling and certificate is issued for the same. There is a ban on use of plastics. Internal communications are online by way of whatsapp, bulk sms. The biodegradable waste is converted to compost. Most of the records are submitted in the form of soft copy. Students have been depositing the multi laminated plastics through the "SAFAI BANK" a unique initiative of the college.

Liquid Waste: Green chemistry has reduced the amount of chemicals, hazardous chemicals have been replaced or reduced to microlitres. All taps are checked regularly for leakage and corrected wherever needed. The waste water is being recycled a step to promote water conservation. Gradually, wash basin taps are being replaced by sensor based taps.

E-waste mainly from computer laboratories and offices: The IT department played a proactive role in joining hands with a company which collects e waste and recycles it.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

All activities in the institution aim towards cultural, communal, regional, socio economic harmony. The mission statement voices our ethos of equality in all forms. The curriculum are also designed to inculcate value system among the students and it showcases the rich diversity of our Indian culture. Students learn to work in a team. The human value cell conducts programs to create awareness

among students how tolerance and harmony are the pillars of nation building. The importance of national and regional language are reflected in the Hindi divas and Marathi Bhasha Divas celebrations. Food festivals conducted by the departments also brings about the required togetherness by appreciating the diversity among us. As a mark of respect to the indigenous community departments celebrate the Indigenous day, which involves exhibition of wild vegetables or sessions, workshops on traditional art etc. Observance of International day of differently abled, sessions on peace and harmony, social and extension activities aim at achieving socio economic inclusion. Celebration of various festivals and days also helps in coming together as a family and sharing and caring for each other. There are empowered committees like anti-discrimination, women development cell, gender equity, minority committee that ensure an inclusive environment prevails.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

As an institution we are committed to inclusive education and organise programs to sensitize staff and students to constitutional obligations. This year college post pandemic college organised skit and camp for making voters' ID. Voters Day is celebrated. The Constitution Day and birth anniversary of Dr Babasaheb Ambedkar are celebrated. A value-added course in human rights has been designed. Value added courses like horticulture, sustainability promote awareness for 3R's. Wide range of extension activities which includes cleanliness drives, respect for one another, tree plantation, seed collection and afforestation, beach cleaning, ban on plastic, cycle expedition are some of the activities to promote students to be responsible citizens. Independence Day Republic day are celebrated with enthusiasm to inculcate nationalistic and civic responsibility among the staff and students. To ensure our youth follow the righteous path Vigilance Week is observed by taking pledge. We have an immersive curriculum with courses which impart awareness about values, rights and duties of responsible citizens. There are dedicated topics on human rights, ethics, human values. Students and staff

are sensitized through talks, sessions organised by the institution by inviting eminent guests. Sensitization is also done through street plays, role plays, dramatization and by screening documentaries.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of National International days gives an opportunity to students to learn about the life of great leaders, philosophers. Students also learn the struggle for freedom and respect democracy. This year, Padma awardee Rahibai Popere a self-made woman who brought a change in the society was felicitated on 3rd January birth anniversary of Smt Savitribai Phule the first

teacher. On 28th February National Science Day was celebrated by organising Scientific Paper reading competition - Anusandhan to pay tribute to Indian Scientist Shri CV Raman. The Republic Day was celebrated on 26th January in hybrid mode. On 14th April the birth anniversary of Shri Babasaheb Ambedkar who gave us our constitution was celebrated. Independence Day was celebrated on 15th August by flag hoisting, parade by NCC cadets. The birth anniversaries of great leaders like Mahatma Gandhi had pledge, cleanliness drive. The students' Council members felicitated the teachers on 5th September to celebrate the birth anniversary of Former President Shri Sarvapalli Radhakrishna. The birth anniversary of our great former President Shri Abdul Kalam was celebrated as a day for Readers. International commemorative days like international women's day, Yoga Day, Earth Day, World Wetland Day, were also celebrated with great enthusiasm.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Teaching learning Practices: Just in Time Teaching.

2. Strengthening Alumni engagement.

File Description	Documents
Best practices in the Institutional website	https://www.rjcollege.edu.in/bestpractices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Our mission statement of Knowledge being Ambrosia to be shared by all signifies equity and access. Academic excellence with character building ensures holistic development of our learners to be ethical honest youth to nation building. Resilience is our institutional distinctiveness. The college offers a resilient curriculum which was not affected by the disruption caused by sudden pandemic which changed the dynamics of education in several dimensions. Our course structure are transparent. During the times of uncertainty learning was continued by online mode which involved training of members, supporting staff and students. These interventions helped us in returning to normalcy after pandemic. There is flexibility, sustainability, and growth at our organisational and cultural level. We believe in building resilience in our students so that they can traverse through change and uncertainty. This is achieved through teacher mentors who help them in self-management, emotional control and social connection. Our students have stood through the challenge of pandemic period and emerged stronger. These facets include their preparedness for community service involvement in co-curricular and extra-curricular actively to engage actively, to evolve as a strong contributor to the society. Our institution truly reflects the stated 5 Cs of resilience among our staff and students.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

All programs offered by the college adopt the Choice Base Credit System. The programs have been aligned with the National Education Policy (NEP) 2020 soon to be implemented. The college offers 50 programs across faculty which are UG, PG and Ph.D. In addition to that there are 4 Post Graduate Diploma Programs and many value added courses. Curriculum revision is done based on the feedback of the various stakeholders and inputs from members of the Board of Studies these are based on Learning Outcome based Curriculum Framework (LOCF) as per the UGC quality mandate to impart 21st century skills to the students. The programme outcomes (POs), programme specific outcomes (PSOs) and course outcomes (COs) are clearly reflected in the curricula. All programs are geared to provide the students with the ability to apply knowledge, analyse and innovate. All programs aim at training students for progression, employability, and ability to function on multidisciplinary teams. Skill based courses have been embedded in the curriculum to increase student employability (Jeevan Kaushal). Student outcomes include ability to communicate effectively. Understanding of professional and ethical responsibility, contribute meaningfully to the society. Course outcomes provides the requisite knowledge skills, problem solving acumen and decision-making skills.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	https://www.rjcollege.edu.in/1-1-1_2022-23/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

25

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

1326

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

80

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

41

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Education at RJC aims at developing youth who are sensitive to various issues of the society, respect for all organisms on the planet, contribute to the sustainable development goals. These are achieved by integrating cross cutting issues relevant to professional ethics, gender, human values, environment and sustainability and human values into the curriculum. The program outcomes focuses on honesty, integrity, ethics, environment and sustainability, responsible citizen which encompasses all the desired virtues of a worthy individual. The cross cutting issues are embedded in the core courses, electives and value added courses. There are 112 courses which address issues relevant to gender, 139 courses addressed issues of human values and 102 courses deal with environment and sustainability. Foundation course is an interdisciplinary course which integrates environmental science, gender, climate change and human rights and is a compulsory course offered across faculty. There are dedicated courses like environmental studies, ecology, environmental science, green chemistry, green computing etc. which address environmental issues and their mitigations. Business ethics, organisational behaviour addresses issues of professional ethics. Human values has been included as a component in foundation course to ensure that our learners contribute to the society by being responsible, ethical, sympathetic and empathetic human being.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

42

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

4813

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

4258

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.rjcollege.edu.in/1-4-1_2022-23/
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.rjcollege.edu.in/1-4-1_2022-23/
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2395

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

294

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Every academic year starts with a weeklong student induction program (Deeksharambh) which familiarises the students with the institutional ethos. Various techniques are applied to assess the students' learning levels. A self-analysis form is circulated to find the background of students since many come from vernacular medium. A multiple-choice question-based test is conducted for initial screening of the students to basically assess the learning levels. The teacher mentors use a multi-pronged approach to assess other abilities of the learner like application of knowledge, innovation, technical skills and accordingly there are special programmes for both slow and advanced learners. The bridge courses and remedial classes enable the slow learners to come at par with others, mock tests are conducted to build their confidence. Skill-oriented experiments are repeated. In addition, teachers take efforts to train them individually or in a group or encourage peer teaching. The advance learners are provided with additional reading material for competitive examinations, individual project work for participation in competitions and research forums. They are encouraged to take up additional self-learning courses offered by COURSERA, NPTEL and other online platforms. All students are encouraged to participate in all activities of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/2-2-1_2022-23/

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
Nil	6877	128

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Teachers employ learner centric approach to make learning a two way communication process and active participation of the learner. Learning is made engaging and interesting for the students. Learner centric methods such as group work, role play, case studies, debates, seminars, presentations by students makes teaching learning more effective. Experiential learning, field trips, project based learning, problem based learning, flipped classrooms, just in time learning, Process oriented guided inquiry learning has facilitated the learning process. All departments organise guest lectures by eminent personalities to expose students to industrial practices. Poster presentations, power point presentations, cartoons on relevant topics make teaching process interesting and student centric. Individual and or group projects enhances the ability of organization, planning, execution, communication skills and learning by doing. Students are encouraged to do practicals individually to familiarize them with usage of equipments, data analysis, interpretation and conclusion. Extended hours in the lab and classrooms helps them in discussion and innovation. Students can avail of laboratory equipment's, computer laboratory for extended timings. There are workshops for learners and teachers to appraise them of emerging areas like cyber security, ethical hacking, programming with Python, Artificial intelligence, climate change, IPR to name a few.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	https://www.rjcollege.edu.in/2-3-1_2022-23/

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

All faculty members are trained in using technology for effective teaching and learning. The campus is WiFi enabled and the classrooms are equipped with LCD projectors/televisions and computers for delivery of contents. Teachers post their course content in the google classrooms which is the LMS used by the teacher. Some of the teachers have also started their own you tube channels enabling students to learn at their own pace. With the advent of technology being available on the computer teachers prefer recording their sessions on power point and make it available to the learners. In addition to these teachers post videos of relevant topics in the classroom and discuss the same in their sessions. Students are also encouraged to prepare videos of their seminar sessions and or practical assignments and post it on the whatsapp group. Students of IT and Computer Science also do certification course available online. Teacher mentors also upgrade their technical skills. In Pandemic for students who had connectivity issues could learn by watching the videos and go through the e content posted in the google classroom. To a limited extent teachers have experimented with other LMS like Canava, Edmodo, Moodle to name a few.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.rjcollege.edu.in/2-3-2_2022-23/
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

128

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The academic calendar is prepared and displayed on the institutional website, which provides information on teaching days, continuous evaluation, Diwali, Christmas breaks, holidays as notified by the state government. Teachers are informed of the same by the head of the institution in the academic year closure meeting. The Heads of the departments conduct a meeting to distribute the topics to be taught by the teacher accordingly a teaching plan is prepared by every teacher. Teachers also have a tentative plan for their departmental activities in accordance with the arrangement of terms and government holidays. The staff meeting on the first day of reopening helps in taking cognizance of the teaching plan and if any teacher needs any inputs in terms of learning resources and training for effective delivery of the curriculum. Each teacher maintains a teacher's diary to keep track of completion of syllabus, revision, remedial coaching, extra lectures. Practicals and continuous evaluation are planned for every week by in charges of each class. Schedule also includes departmental activities, field/industrial visits, science fest, projects. Students also are well informed so they can plan their vacations. Monthly IQAC meetings on the first Thursday every month reviews the process for continuous improvement.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

125

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

50

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1459

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

25

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

In our effort of continuous improvement in all our processes, IT integration, reforms in the examination procedure has been the top priority. The examination cell with the Principal as the Chief Controller of Examination is ably supported by the Controller and Deputy Controller of Examination, few faculty members and administrative staff plan and execute the entire examination process in a systematic manner. There is 60:40 pattern of evaluation with 40% weightage for internal assessment. The departments have the freedom to choose from the various assessment techniques which are based on formative and summative principles and attributes of the learner. Students are assessed on wide range of activities such as informal test, problem solving, class assignment, home assignments. In science subjects practicals make an important tool of the assessment process. Students are provided with question bank which is discussed. All answer booklets are masked. Answer booklets are assessed by examiners and moderated by moderators. A grievance redressal mechanism related to evaluation is in place. The IT integration has brought in greater transparency. Enterprise resource planning, marksheets with robust internal security features to ensure there is no falsification. Printing of

question papers, mark sheets and grade cards are done in house.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.rjcollege.edu.in/2-5-3_2022-23/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The graduate and post graduate program outcomes have been displayed on the college website. Every department depending on the program they are offering has stated the programme specific outcome. The program outcomes for every course have been clearly stated. These are available on college website. The course outcome elaborates on the content of the course and the competencies a learner would acquire after successful completion of the course. Along with the course outcomes the learner outcomes are also described. Whenever the curriculum is revised and depending on the course content the course outcomes are revisited and revised after discussion with the members of the Board of studies and tabled in the Academic council and governing body meeting for their due approval. During the induction program students are made aware about the POs, PSOs and COs which are described and available on the college website. In addition, a hard copy of the same is available with every subject teacher to appraise the students about the expected outcome after completion of the course. The information on PSOs and COs helps students to make a choice on the course that he or she would like to pursue.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://www.rjcollege.edu.in/2-6-1_2022-23/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The curriculum when framing has been outcome based. Learning outcome also steers the teaching and evaluation process. Students are informed about the evaluation pattern. Departments after discussion decide techniques of evaluation depending upon what is being evaluated and what is expected as an outcome from the course. There is a rubric to assess the course attainment. The Continuous internal evaluation has a weightage of 40 % is flexible and gives freedom to the departments to use multiple tools for students assessment and evaluation. Semester end examination with a weightage of 60%. Project, presentations, seminars, field report, lab work have a structured framework for evaluation. Additional credits which are reflected in the grade card are awarded to students who successfully complete online courses, value added courses. The CLO attainment by using direct assessment method was done on the basis of internal assessment, end semester examination and practical examination. The average of all CLOs was then used to calculate the final CLO. The course outcome feedback conducted at the end of the academic year is used for calculating CLO attainment by indirect assessment tools. The analysis of the course attainments are discussed in the examination committee to identify areas of improvement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.rjcollege.edu.in/2-6-2_2022-23/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1755

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.rjcollege.edu.in/2-6-3_2022-23/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.rjcollege.edu.in/2-7-1_2022-23/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The research facilities are regularly modernised as per the requirement. There is a central instrumentation facility with high end instruments like HPLC, HPTLC, UV-VIS spectrophotometers, refrigerated centrifuge, precision balances to name a few. Staff and students are trained to use the same. There is a well-defined policy for promotion of research and the same is available on the college website. The research policy encompasses research promotion, plagiarism check, research ethics, research consultancy, IPR etc. The research development cell constituted as per UGC guidelines comprises of committees for finance and infrastructure, research program and policy development, collaboration and community, product development, monitoring and commercialization and IPR, legal and ethical matters. All these are involved in promotion of research. The vibrant research advisory committee meets regularly and discusses about programs to be organised for promotion of research and to develop an ethical research culture. Strengthening student research by mini and major projects. Our college has nine research centres across faculty with 36 Ph.D students registered. To promote research special lectures on writing a good manuscript, ethics in research, IPR,

writing of research proposals are regularly organised. To encourage teachers and PG students to take up research projects, seed money is provided.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.rjcollege.edu.in/wp-content/uploads/2020/06/Policy_for_Promotion_of_Research_RJC.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

6.19575

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

19.19510

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.rjcollege.edu.in/3-2-2_2022-23/
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

17

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://www.rjcollege.edu.in/3-2-4_2022-23/
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

There are nine research centres with research supervisors for guiding students leading to a Ph.D degree. The research advisory committee has created an ecosystem for innovation, creation, and transfer of knowledge by organising guest lectures, workshops. Anusandhan is an event to encourage multidisciplinary research. Project work is an integral part of all postgraduate programs these are mentored by faculty members. Undergraduate students take up mini projects and these are sponsored by the DBT Star College Scheme. This year our student won a gold medal and a silver medal at the intercollegiate research festival Avishkar. The incubation and entrepreneurship cell of the college organises workshops, training, guest lectures to promote entrepreneurship. Awareness programs are conducted for intellectual property right. One patent was granted this year. This year our student Mr. Rabindra Pratap Singh won the first prize for his innovation in Universal Low Cost Quadristrat air purifier for outdoor in a competition organised by CiiA-2. Funding was provided to Mr.

Rabindra for making the prototype. One day intercollegiate student workshop was organised which also involved competition for innovative projects executed by the students. The Rotaract club of RJ College organises events to encourage entrepreneurship.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/3-3-1_2022-23/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

15

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

48

File Description	Documents
URL to the research page on HEI website	https://www.rjcollege.edu.in/research/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

15

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rjcollege.edu.in/3-4-4_2022-23/

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

14

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

17

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.0708

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Our vision is to provide extension services to self and society through wide range of extension activities. We believe in nurturing socially responsible youth. The college has conducted _ events during the year to sensitize students on social issues which included programs under swacch bharat abhiyan, AIDS awareness, anti-narcotic drive, cyber security, gender equality, health and environment protection. These are carried out by two units of NSS volunteers, NCC cadets, volunteers of DLLE (department of Lifelong learning and extension education), Rotaract club and the Pavo nature club. The NSS volunteers help the BMC in eradication of polio through the pulse polio program. This year they helped in creating awareness about the electoral process and getting their voters ID in collaboration with Nodal Electoral officer. The DLLE has conducted ____ programs to create awareness on various societal issues through street plays. The Rotaract club has their flagship program viz colours, talaash, visit to orphanage, flash mob betiyan. The pavo nature club created awareness by tree plantation program, beach cleanup, saving the local flora, seed collection and supplying plantlets for afforestation to name a few. These activities helped to instill among students social responsibility developed as a sympathetic and empathetic individual.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

39

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

186

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

798

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/

student exchange/ internship/ on-the-job training/ project work

15

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

15

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has developed the premises which is a safe haven for students a home away from home. The premises is well maintained and modernized to provide congenial ambience to all the stakeholders. There are 40 well-ventilated classrooms which are equipped with audio visual aids like LCD projector, screen, WiFi, mike system, writing boards etc. The air-conditioned seminar hall has lecture capturing facilities. The Science laboratories are spacious, well equipped with all safety norms in place. The instruments in the laboratories are well maintained and regularly upgraded. There are six museums, herbarium. The plant tissue culture lab and terrace garden educate students with lessons on conservation. Instruments are available in multiple sets for students. The common instrumentation facility houses sophisticated instruments which

are under annual maintenance contract. There are nine computer laboratories exclusively for students housing ____computers. There is a studio with modern recording facilities. In addition, all departments have computers for staff and students for preparation of contents. The departments are also equipped with audio visual aids for simulation of practicals. All learners can access the classrooms and laboratories. The availability of lifts and ramps with human assistance ensures an inclusive atmosphere. The college office provides quick student service.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/4-1-1_2022-23/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

We aim at the complete development of student by providing the ambience and facilities for cultural, physical activities. There is a air-conditioned seminar hall (742 sq ft) and two shared auditoriums, the MPSS Hall 175 seats (1791.23 sq ft) and Baijnath Saboo hall 600 seats (4771.26 sq ft) for conducting various seminars, conferences and cultural events. A small music room equipped with musical instrument is available for training student by the music teacher. All auditoriums are equipped with audio visual aids. The air conditioned fully equipped gymnasium has a trainer and is available for staff and students. The college has yoga mats and certificate course in yoga is conducted. The college gymkhana has facility for indoor games like chess, carrom, table tennis. The quadrangle a shared facility is used for volleyball, boxing, Taekwondo, badminton, fencing. Mats of international standard for Taekwondo are available. For outdoor team games like basketball, cricket, kabaddi, Kho Kho grounds are hired. To provide proper training in these games coaches are hired. There is a full time sports director to coordinate the activities. The consumables for the indoor and outdoor games are replenished.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/4-1-2_2022-23/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

40

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

307.30118

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has a collection of over 93,809 books, 131 periodicals and 600 e-resources. The library is fully automated using SOUL software. The bibliographic details of all documents in the library can be searched through the online public access cafe OPAC. 22 departmental libraries provide open access to books and journals. Services to divyangjan through RJC Chakshu The digital library gives access to major e-resources such as

UGC N-List, DELNET. The college has access to e-resources like e-Shodh Sindhu and ShodhGanga. College has subscribed for Knimbus Digital library which provides integrated remote access to OPAC, e-resources, digital databases like NLIST, INDIASTAT, DELNET, India Business (IB) Insight: J-GATE Science and Technology, and J-GATE Arts and Humanities. The library provides plagiarism check services through Ouriginal (Urkund) Software. Apart from regular services, activities are organized to promote the use of library. Orientation programs, Information Literacy Workshops, monthly RJC Library Updates; display of newly arrived books and indexed journal articles; reading week; screening of documentaries, biopics; book exhibition; PIK-A-Book (Reviews); Unique best practice of the library is organizing annual intercollegiate training program for library support staff for more than a decade. This year the theme for the 14th Annual National One Week Training Program was

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/4-2-1_2022-23/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

20.39722

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

260

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

RJC provides secure information technology infrastructure to all the stakeholders in the campus in terms of hardware, software and internet facilities with allocated budget. Institutional IT policy is available on the website and addresses standards on IT service management, information security, network security and software management. The campus is WiFi enabled all classrooms, laboratories and auditoriums are IT enabled. The college is certified ISO27001:2013 information security management system. Firewall is available for security. The college subscribes for Microsoft Campus package. Google suite is used for delivering online content through Google classroom. Licensed software are used wherever necessary. The computers are upgraded, and new purchases are made as per requirement. College has 2 servers and 602 computers for student support, 20 for office. The college ERP covers admission, evaluation management, grade card, integration with Tally in addition student verification, inward outward are managed by dedicated softwares. There is a technical team who is trained in maintenance of hardware and software who configure, update and maintain the computers.

Internet connection with 300 Mbps bandwidth with dedicated lease line provided by Airtel and Tata. 151 CCTV cameras are installed as security in the entire premises which includes classrooms and laboratories.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/4-3-1_2022-23/

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
6873	572

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/4-3-4_2022-23/
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

326.14066

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college with a standing of six decades has well established procedure for maintaining and utilizing physical academic and support facilities. In addition to CCTV surveillance there are security personnel on duty round the clock in the campus who ensure safety and security. Regular maintenance and cleanliness of the premises is ensured by the non-teaching staff as per duty allotted to them. Optimum utilization of resources is through an established procedure of well-designed timetable for classrooms and laboratories. For auditoriums and seminar hall booking facility is available. The infrastructure is maintained by a team of skilled personnel which includes carpenters, electricians, mason, construction workers, plumbers and painters who are available on the premises. The IQAC has initiated a system for maintaining a register for problems related to lights/fans/AC/projectors/computers etc. Every department maintains stock register and an annual stock verification is carried out. Major instruments, lift, AC, water filters, ring well are under AMC. Pest management is done as a preventive maintenance. The proper utilization and maintenance

of sports infrastructure is responsibility of the sports director. Library facilities and maintenance is taken care by library staff which includes annual library stock verification and procurement of learning resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/4-4-2_2022-23/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

294

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

39

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene)

A. All of the above

Awareness of Trends in Technology	
File Description	Documents
Link to Institutional website	https://www.rjcollege.edu.in/5-1-3_2022-23/
Details of capability development and schemes	View File
Any additional information	No File Uploaded
5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year	
6029	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

57

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

793

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

16

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student Council of the college is formed as per the norms laid down by the University of Mumbai. It has a democratic representation from NSS, NCC, cultural forum, girls common room and from each class. There are teacher in charges who convene the meetings of the student council to chalk out the programs. The Student Council is the bridge that connects the students and administrators. The student council members take active part in organization of important events in the college like academic prize distribution, gymkhana day, college fests, degree distribution program. There are representatives of student council in various committees so that they are empowered to give suggestions for quality improvement in every activity of the college. In the college development committee, the general secretary and Joint secretary are members. Similarly, the IQAC of the college has student representatives. Students are important members of committees like Anti ragging, grievance committee etc. There are special activities planned by the student council for team building, fellowship, teachers' day celebrations, saree day, traditional day etc. Students' council members provide inputs and convey the suggestions given by their peer which are discussed and implemented.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/5-3-2_2022-23/

5.3.3 - Number of sports and cultural events / competitions organised by the institution

85

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The alumni association has been formally registered through registration No: F-69783 (M). Our college shall be entering its diamond jubilee year and is proud of its illustrious alumni. To recognise alumni college organises felicitation of illustrious alumni during the academic prize distribution program to increase the bonding with the alumni and provides a forum for sharing their experiences with the current students. This year college has extended an appeal to the alumni for raising funds. However, in the past many alumni have donated generously to Hindi Vidya Prachar Samiti the managing trust of the college as endowment prizes to be given to meritorious students. Some alumni have also provided financial support to needy students by paying their fees. The past NCC cadets always join us in celebrating the Independence and Republic Days. They also go as escorts for the cycle expedition. The NSS and Rotaract alumni train the current batch in leadership. Alumni meets are organised by individual departments and they also invite their alumni for career guidance. Our alumni help in placement of students. In autonomy all subject Board of studies has representation from alumni who contribute effectively to

curriculum reforms. The statutory bodies also have alumni representation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.rjcollege.edu.in/5-4-1_2022-23/

5.4.2 - Alumni's financial contribution during the year

C. 5 Lakhs - 10 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Our mission statement of imparting education to all is reflected in the governance. We believe in nation building through empowered ethical honest youth.

Vision

To empower the students through focused learning and research

To foster a world of Joy through sharing and learning

To create and enhance teamwork and leadership qualities

To excel in interaction through the art of communication

To provide extension services to serve self and society

Mission

Knowledge is all Ambrosia

Academic excellence with character development

Enthusiasm is the propelling force behind our success

Education for all aligns with our mission statement. There is two-way communication and transparency at all levels. The administrative governance includes Principal, Vice Principals, Heads of the Departments, IQAC Coordinator under the Governing Body. Academic functioning of the college is due to the support of CoE, Academic Council members and BoS. Feedback tools like meetings of the staff, Heads of the departments, and all committees including those which are statutory ensures free flow of information at all levels. The college office with quick student service shares administration through record keeping, accounting. All statutory bodies have faculty members representation as per UGC regulation which meet as per norms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The smooth functioning of the college is ensured by decentralization and participatory management. The entire working of the college providing quality education to highly diverse student community of over six thousand is possible only due to decentralized and participative management. These communicate effectively with each other to ensure that there are no gaps. The Statutory bodies are formed as per UGC norms which meet regularly. There are committees whose In-Charges/Chairpersons/Convenors are empowered to take decisions as per rule. There are about 30 associations with teacher in charge and has student representatives. A vibrant IQAC which meets on first Thursday of every month steers the Institution in proper direction. In short, the entire working of the institution is driven by the bench strength and leadership training imparted at every level. A case study of participative management is conduct of open house for showing the evaluated answer books to the students. Decentralization involved conduct of meeting of the Examination Cell conducted by the CoE and Principal the CCoE to decide on scheduling open house for the students. Participative management involved the Heads of the Departments, subject teachers, supporting staff from

examination cell and the class IV staff. Student satisfaction was achieved.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institutional strategic plan available on the college website is undergoing a review due to the change in the dynamics of education in view of NEP 2020. Aligning the transformation of higher education institutions with NEP would provide the road map for strategic plan. The strategic plan 2023 to 2032 emphasizes on the institutional growth focusing on imparting employability skills for students, training of staff for transformations, modernization and upgradation of infrastructure, strengthening, innovation and incubation cell, student and teacher research, supporting and promoting entrepreneurship in students. This road map helps in realizing our institutional vision and objectives. The use of technology in administrative and services has taken us near to achieving Digi Campus. The IQAC ensured that the perspective plan which is clearly articulated is implemented effectively. Some of the highlights of the plan are empowering staff and students, starting of programs in view of increasing the employability of students, training in life skills which has been achieved by value added courses complimented by the co-curricular activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.rjcollege.edu.in/6-2-1_2022-23/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college has clearly defined organisational structure which steers the organisation in the right direction. It has statutory and non-statutory bodies which function as per policies laid down by the Governing Body, state government, affiliating university and UGC. The organogram depicting the workflow is available on the college website. The college functions smoothly due to dissemination of information at all levels. Communication is two-way. The appointment of staff and promotion is as per the rules and regulations. All procedures are followed strictly. The service rules, policies are available on college website in addition hard copies are available as a ready reckoner. The Head of the Institution conducts orientation for new recruits and if there is a change in any policy, he communicates it to all the stake holders. The Governing body is the apex body which has representation from management, society, alumni, staff and they meet to ensure that the college would progress to ensure quality in all its activities.

The Principal is the overall in charge of the academic, administrative activities of the college. He works closely with his team of Vice Principals, IQAC coordinators and heads of the department to plan proper functioning of the college.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.rjcollege.edu.in/organogram/
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.rjcollege.edu.in/6-2-2_2022-23/

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

- Payment of registration fee and if need be travel for attending FDP, seminars and conferences
- Flexibility in time table for pursuing higher education like Ph D
- Conducting regular capacity building training programs so as to enhance the skills of teaching and non teaching staff.
- Payment of salary for non teaching staff on first of every month even if salary grants are delayed.
- Payment of returnable festival advance during Diwali
- Celebration of annual Ganesh festival and Satyanarayan Pooja organised by non teaching staff.
- Uniform and washing allowance for class IV employees and the cloth quality selected by them
- Annual staff picnic sponsored by the management

- R J College employees welfare fund managed by the staff and establishment of a unit in the premises.
- Appointment of wards of non teaching staff in employment as and when vacancies arise
- Admission to wards of teaching and non teaching staff in various programs of the college
- Milk to the supporting staff of Chemistry Department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/6-3-1_2022-23/

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

41

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

14

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation /

Induction Programmes, Refresher Courses, Short-Term Course, etc.)

15

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

There is a systematic procedure for internal and external financial audits. The monthly statement of accounts are placed before the college development committee (CDC) and managing committee which meet at least four times in a year. There is a statutory auditor. The audited statements of accounts and budget is duly approved and passed by the finance committee and governing body. The audited statement of accounts are submitted to the Joint Directors office (State Government) and the Accountant Generals office (Central government). The state and central government also audit the accounts once every three years. The institution follows all due procedures to ensure proper utilisation of funds and comply with all the necessary financial audits as per statutory norms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/6-4-1_2022-23/

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

1.05100

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Annual budget is prepared for optimal utilisation of financial resources. The college being an autonomous college the budget is duly approved and passed by the finance committee and the governing body. The major sources of institutional receipts are the salary grants from the State Government, the fees collected under various heads as prescribed by the University of Mumbai, the fees received from students of the self financing programs. In addition to this college got financial assistance from funding agencies like UGC Autonomy Grants, DBT Star Status, DBT Star College , major and minor research projects. All funds are utilised as per norms and utilisation certificates are submitted to the funding agencies. The Budget is prepared by the finance committee after considering the requirements of various departments, upgradation of facilities, learning resources, research centres and administrative office. The budget is approved by the Governing body. All purchases are made by following due procedure and as per suggestions of the purchase committee. Fund utilisation is properly monitored.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.rjcollege.edu.in/6-4-3_2022-23/

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The vibrant IQAC of the college meets on the first Thursday of every month. There is a IQAC WhatsApp group for free flow of information among the members. IQAC reviews the teaching, learning evaluation process. IQAC plans and extends a helping hand in organisation of various activities for the development of staff and students. IQAC plays a major role in documentation and validation. This helps in providing data for various statutory bodies like AISHE, NIRF, statistical information sought by state government and affiliating university. IQAC organises seminars, workshops, FDPs, capacity building sessions for staff and students enabling continuous improvement. Timely compliance of suggestions. The IQAC members discuss on implementation of quality initiatives in all services of the institution. Due to the contribution of IQAC the suggestions given by NAAC peer team and AQAR reviews have been complied.

Some practices which have been institutionalised due to IQAC initiatives are

1. Annual Academic and Administrative audit by external peer.
2. Review and continuous improvement in all our activities by obtaining feedback from the stake holders, analyzing and taking action.
3. Value added courses
4. Review of teaching learning process
5. Best practices
6. Mentoring of other institutions

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/6-5-1_2022-23/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC of the college coordinates with all the departments and stake holders to ensure quality in every functioning of the institution. The IQAC plays a vital role in bringing reforms in teaching learning evaluation process. Restructuring the curriculum based on feedback analysis. The members of the staff are trained in thrust areas and to adopt techniques which are

student centric. The review process is carried out at the departmental level. IQAC obtains feedback from various stakeholders and communicates to the teachers who then discuss at the departmental level for necessary improvement. After each semester the departmental colleagues discuss thoroughly the course learning outcomes and student feedback to identify gaps and evolve strategies to bridge them. All departments make an annual presentation on their best practices to share among themselves. Review of the teaching learning process is also done through an external peer team annually. The members of the academic audit interact with the faculty members and discuss on the various processes of the department. Their valuable suggestion is implemented by the teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.rjcollege.edu.in/6-5-2_2022-23/

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.rjcollege.edu.in/wp-content/uploads/2023/09/Annual-IQAC-Report.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There is annual gender sensitisation report which compiles all the activities which are conducted every year by the college women development cell (CWDC), the Gender equity cell. Recognise a gender champion. The Gender Policy is available on website. There are 112 courses offered in the curriculum to address gender related issues. Programs are also organised by the extension units. These contribute to achieving Goal 5 of United Nations Sustainable Development Goals (UNSDG). 24 hours security persons at the gate which includes a lady security. Electronic surveillance through CCTV cameras in premises and all floors, laboratories. The administration is gender neutral. There are empowered committees with student representation to ensure gender equity in the campus. These are anti ragging committee, vigilance squad, Internal complaint committee (ICC). Awareness regarding the functioning of these committee is provided during orientation. Floor supporting staff are present at strategic location and the supervisory rounds by Principal, Vice Principals ensures safety and security. Emergency contact numbers are prominently displayed. Girl students have separate girls common room and washrooms safely located with lady attendants. Counseling is done through teacher mentors, authorities, and professional counselor. Gender Audit was conducted for the last three years.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.rjcollege.edu.in/7-1-1_2022-23/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Our college is committed to a sustainable environment which is reflected in planning and execution of all activities. All stakeholders are oriented to minimize their requirements in turn reducing waste.

Solid Waste: Which is in the form of paper efforts are being made to reduce usage of paper. All answer books are sent to factory for recycling and certificate is issued for the same. There is a ban on use of plastics. Internal communications are online by way of whatsapp, bulk sms. The biodegradable waste is converted to compost. Most of the records are submitted in the form of soft copy. Students have been depositing the multi laminated plastics through the "SAFAI BANK" a unique initiative of the college.

Liquid Waste: Green chemistry has reduced the amount of chemicals, hazardous chemicals have been replaced or reduced to microlitres. All taps are checked regularly for leakage and corrected wherever needed. The waste water is being recycled a step to promote water conservation. Gradually, wash basin taps are being replaced by sensor based taps.

E-waste mainly from computer laboratories and offices: The IT department played a proactive role in joining hands with a company which collects e waste and recycles it.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water

A. Any 4 or all of the above

harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	
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File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	A. Any 4 or All of the above
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File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5.Beyond the campus environmental	A. Any 4 or all of the above
--	-------------------------------------

promotional activities	
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	
A. Any 4 or all of the above	
File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).	
All activities in the institution aim towards cultural, communal, regional, socio economic harmony. The mission	

statement voices our ethos of equality in all forms. The curriculum are also designed to inculcate value system among the students and it showcases the rich diversity of our Indian culture. Students learn to work in a team. The human value cell conducts programs to create awareness among students how tolerance and harmony are the pillars of nation building. The importance of national and regional language are reflected in the Hindi divas and Marathi Bhasha Divas celebrations. Food festivals conducted by the departments also brings about the required togetherness by appreciating the diversity among us. As a mark of respect to the indigenous community departments celebrate the Indigenous day, which involves exhibition of wild vegetables or sessions, workshops on traditional art etc. Observance of International day of differently abled, sessions on peace and harmony, social and extension activities aim at achieving socio economic inclusion. Celebration of various festivals and days also helps in coming together as a family and sharing and caring for each other. There are empowered committees like anti-discrimination, women development cell, gender equity, minority committee that ensure an inclusive environment prevails.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

As an institution we are committed to inclusive education and organise programs to sensitize staff and students to constitutional obligations. This year college post pandemic college organised skit and camp for making voters' ID. Voters Day is celebrated. The Constitution Day and birth anniversary of Dr Babasaheb Ambedkar are celebrated. A value-added course in human rights has been designed. Value added courses like horticulture, sustainability promote awareness for 3R's. Wide range of extension activities which includes cleanliness drives, respect for one another, tree plantation, seed collection and afforestation, beach cleaning, ban on plastic, cycle expedition are some of the activities to promote students to be responsible citizens. Independence Day Republic day are celebrated with enthusiasm to inculcate nationalistic and civic

responsibility among the staff and students. To ensure our youth follow the righteous path Vigilance Week is observed by taking pledge. We have an immersive curriculum with courses which impart awareness about values, rights and duties of responsible citizens. There are dedicated topics on human rights, ethics, human values. Students and staff are sensitized through talks, sessions organised by the institution by inviting eminent guests. Sensitization is also done through street plays, role plays, dramatization and by screening documentaries.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days,

events and festivals

Celebration of National International days gives an opportunity to students to learn about the life of great leaders, philosophers. Students also learn the struggle for freedom and respect democracy. This year, Padma awardee Rahibai Popere a self-made woman who brought a change in the society was felicitated on 3rd January birth anniversary of Smt Savitribai Phule the first teacher. On 28th February National Science Day was celebrated by organising Scientific Paper reading competition - Anusandhan to pay tribute to Indian Scientist Shri CV Raman. The Republic Day was celebrated on 26th January in hybrid mode. On 14th April the birth anniversary of Shri Babasaheb Ambedkar who gave us our constitution was celebrated. Independence Day was celebrated on 15th August by flag hoisting, parade by NCC cadets. The birth anniversaries of great leaders like Mahatma Gandhi had pledge, cleanliness drive. The students' Council members felicitated the teachers on 5th September to celebrate the birth anniversary of Former President Shri Sarvapalli Radhakrishna. The birth anniversary of our great former President Shri Abdul Kalam was celebrated as a day for Readers. International commemorative days like international women's day, Yoga Day, Earth Day, World Wetland Day, were also celebrated with great enthusiasm.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Teaching learning Practices: Just in Time Teaching.

2. Strengthening Alumni engagement.

File Description	Documents
Best practices in the Institutional website	https://www.rjcollege.edu.in/bestpractices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Our mission statement of Knowledge being Ambrosia to be shared by all signifies equity and access. Academic excellence with character building ensures holistic development of our learners to be ethical honest youth to nation building. Resilience is our institutional distinctiveness. The college offers a resilient curriculum which was not affected by the disruption caused by sudden pandemic which changed the dynamics of education in several dimensions. Our course structure are transparent. During the times of uncertainty learning was continued by online mode which involved training of members, supporting staff and students. These interventions helped us in returning to normalcy after pandemic. There is flexibility, sustainability, and growth at our organisational and cultural level. We believe in building resilience in our students so that they can traverse through change and uncertainty. This is achieved through teacher mentors who help them in self-management, emotional control and social connection. Our students have stood through the challenge of pandemic period and emerged stronger. These facets include their preparedness for community service involvement in co-curricular and extra-curricular actively to engage actively, to evolve as a strong contributor to the society. Our institution truly reflects the stated 5 Cs of resilience among our staff and students.

File Description	Documents
Appropriate link in the institutional website	https://www.rjcollege.edu.in/7-3-1_2022-23/
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The year 2022-2023 would need planning and preparation for

implementing NEP

1. Consultation with stake holders for implementation of NEP
2. Feedback mechanism to elicit response from stakeholders about skills needed for the industry revolution 4.0
3. Capacity building of teaching and non teaching staff for proper transformation of education aligning with NEP.
4. Motivate teachers for content development
5. Automation of services to fulfill the dream of DIGI Campus. Make all processes self driven rather than individual driven
6. To involve more students in community services or community related projects.
7. To involve industry for course designing and provide internships for students.
8. Training of faculty and students for developing writing skills leading to quality publication.
9. Community services for development of self and society.