

ADMISSION NOTICE

BMS/BBA(AICTE APPROVED PROGRAM)(2025-2026)

Students who are eligible for admission as per the CAP Round-I for FYBMS /.FYBBA for the academic year 2025-2026 , kindly note the **schedule & documents** which are required to be submitted during the admission process

Students are required to fill the college admission form on the following link : <https://admission.rjcollege.edu.in/students> and University registration form on <https://muugadmission.samarth.edu.in>

Payment of Fees to be done **online at the time of admission** .

Schedule for the FYBMS/FYBBA ADMISSIONS (REVISED AS PER CET CIRCULAR DTD3.9.2025)

CAP ROUND I	
Option form	29.8.2025 TO 31.8.2025
Allotment List Display	02.9.2025
Physical Verification of Documents & Admission (OFFLINE MODE ONLY)	3.9.2025 TO 8.9.2025 (10.30 AM TO 4.00 PM)
CAP ROUND II	
Option form	10.9.2025 TO 12.9.2025
Allotment List Display	14.9.2025
Physical Verification of Documents & Admission (OFFLINE MODE ONLY)	15.9.2025 TO 17.9.2025 (10.30 AM TO 4.00 PM)
CAP ROUND III	
Option form	19.9.2025 TO 21.9.2025
Allotment List Display	23.9.2025
Physical Verification of Documents & Admission (OFFLINE MODE ONLY)	24.9.2025 TO 26.9.2025 (10.30 AM TO 4.00 PM)
CAP ROUND IV	
Option form	27.9.2025 TO 29.9.2025
Allotment List Display	30.9.2025
Physical Verification of Documents & Admission (OFFLINE MODE ONLY)	01.10.2025 TO 4.10.2025 (10.30 AM TO 4.00 PM)

List Of Documents to be submitted (**ORIGINAL + 2 SETS OF PHOTOCOPIES OF THE SAME**)

- 1) Provisional Seat allotment letter issued by CET Cell
- 2) Documents Verification Receipt cum Acknowledgement
- 3) Seat Acceptance Fee Receipt
- 4) University of Mumbai Pre Enrolment form (E Samarth)
- 5) General Undertaking , Online Anti Ragging Undertaking from Parent & student
- 6) MHT Cet Score Card (2025)
- 7) S.S.C Marksheet
- 8) H.S.C Marksheet
- 9) H.S.C Leaving Certificate / Transfer Certificate
- 10) Birth Certificate issued by Municipal Corporation
- 11) Domicile/Nationality Certificate
- 12) Migration Certificate
- 13) Caste Certificate
- 14) Caste Validity Certificate
- 15) Non-Creamy Layer Certificate valid upto 31.3.2026
- 16) Defence Certificate (IF APPLICABLE)
- 17) Gap Certificate(IF APPLICABLE)
- 18) Income certificate issued by Tahasildar for the Financial year 2024-2025 for
SC,ST,NT,VJ,DT,OBC,SBC,SEBC,TFW,EWS students
- 19) Physically Handicap Certificate(IF APPLICABLE)
- 20) Photocopy of UID Aadhar Card
- 21) ABC ID Photocopy from Digilocker
- 22) Original Migration Certificate for other than Maharashtra State Board students (
CBSE/ICSE /Other Board .CBSE board students submit their online result copy)

Kindly note all the documents that have been uploaded by student on CET portal will be retained in ORIGINAL by the College .

PRINCIPAL