



R. J. COLLEGE of Arts, Science & Commerce (Empowered Autonomous)

(Hindi Vidya Prachar Samiti's **RAMNIRANJAN JHUNJHUNWALA COLLEGE of Arts, Science & Commerce**)

Opposite Ghatkopar Railway Station, Ghatkopar (West), Mumbai - 400086, Maharashtra, INDIA.

Website: www.rjcollege.edu.in • Email : rjcollege@rjcollege.edu.in • Tel No. + 91 22 25151763

College is recognized under Section 2(f) & 12(B) of the UGC Act, 1956

Affiliated to UNIVERSITY OF MUMBAI II NAAC Re-Accredited 'A' Grade (CGPA: 3.10)

Hindi Vidya Prachar Samiti's

RAMNIRANJAN JHUNJHUNWALA COLLEGE

OF ARTS, SCIENCE AND COMMERCE

(EMPOWERED AUTONOMOUS)

ACADEMIC AND ADMINISTRATIVE AUDIT

2025-2026

On 20th July 2026

REPORT

2019: Star College Status by DBT

2008: Best College by University of Mumbai 2010: IMC RBNQ Award 'Performance Excellence' for the year 2009

2011: 'Best Teacher Award' by Government of Maharashtra 2013: DST-FIST 2014: DBT STAR College

2013 & 2014: 'Jagar Jaanivancha Award' by Govt. of Maharashtra 2016: ISO 14001:2015 2016: ISO 9001:2015 2017: ISO 27001:2013

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Academic and Administrative Audit 2025-2026

Day: Monday

Date: 20th July 2026

Time: 9:30 am onwards

AGENDA OF THE ACADEMIC AUDIT

PART I		
9:30 am to 10:30 am	Principal's Interaction	Venue: Conference Room
10:30 am to 11:00 am	Interaction with College Development Committee Members	

PART II		
11:00 am to 11:15 am	Interaction with IQAC Members	All Experts Venue: Seminar Room
11:15 am to 1:15 pm Sessions 1, 2,3 and 4 shall be concurrent	Session 1 Humanities	Dr Rashna Poncha Sophia College for Women Venue: MPSS
	Economics	
	BAMMC & MA (EMA)	
	Hindi	
	English	
	Marathi	
	History	
	Philosophy	
	Political Science	
	Psychology	
	Sociology	
	Session 2 Commerce	Principal Dr Harmeet Kaur Lala Lajpatrai College Venue: Seminar Room
	Accountancy	
	Commerce	
	BAF	
	BBI	
	BMS, BBA in Business Analytics & Management and BCom in Financial Markets.	
	Session 3 Science (Aided)	Dr Trupti Tawde Somaiya College Venue: Respective Departments
	Statistics coordinated by Mr. Rahul Tiwari	
	Mathematics coordinated by Dr Sanket Tikare	

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	Physics coordinated by Dr Kiran Kolwankar	
	Chemistry coordinated by Dr Palak Chawla	
	Zoology coordinated by Dr Bindu Achary	
	Botany coordinated by Dr Anil Avhad	
	Session 4	Dr Asif Rampurawala Vidyalankar School of IT Venue: Respective Departments
	Science (Self Finance)	
	Information Technology coordinated by Ms. Bharati Bhole	
	Computer Science coordinated by Ms. Anita Gaikwad	
	Data Science and Artificial Intelligence coordinated by Ms. Sujata Kotian	
	Biotechnology coordinated by Ms. Saleha Khan	
	Animation and VFX coordinated by Mr. Surajit Banerjee	
	Interior Design coordinated by Mr. Donald Dsouza	
	Fashion Design coordinated by Mr. Donald Dsouza	
	Medical Laboratory Technology, Medical Imaging Technology and Hospital Administration coordinated by Mr. Sumit Kati and Ms. Ankita Parab	

PART III		
1: 15 pm to 2:00 pm	Luncheon Meeting with the Members of Management	Venue: Conference Room
PART IV		
2:00 pm to 2:45 pm	Members of Research Advisory Committee, Innovation and Incubation Cell, Students' Council, NCC, NSS, DLLE & Rotaract Club Coordinated by Mr Pravin Nayak	Venue: Seminar Hall

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PART V		
2:45 pm to 3:45 pm	College Tour - Canteen, Gymkhana, Studio, Central Library, Loreal Jeevandhara Kendra Coordinated by Dr Bhushan Arekar	

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AGENDA OF THE ADMINISTRATIVE AUDIT

Experts:

1. Ms Ashwini Salunkhe, Registrar, Ramanand Arya D.A.V College (Autonomous).
2. Mrs. Poonam Ghadge, Office Superintendent, V.E.S. College of Arts, Science & Commerce (Autonomous).

Time	Programme
11:30 am	Welcome by Principal
11:30 am to 12:00 pm	An overview of office functioning by Finance and Accounts Officer Mr Dhananjay Parab
12:00 pm to 1:15 pm	Interaction with different sections of Office viz. Accounts, Admissions, Eligibility, Freeships & Scholarships, Concession & other services to students and Section liaising with Apex bodies
1:15 pm to 2:00 pm	Luncheon
2:00 pm to 2:10 pm	Comments by Experts
2:10 pm to 2:15 pm	Vote of Thanks by Office Superintendent Mrs. Varsha Desai

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Academic and Administrative Audit (2025-2026)

of

Hindi Vidya Prachar Samiti's Ramniranjan Jhunjhunwala College of Arts, Science and Commerce (Empowered Autonomous)

The Internal Quality Assurance Cell of Ramniranjan Jhunjhunwala College of Arts, Science and Commerce (Empowered Autonomous) conducted Academic and Administrative Audit. A five-member team of experts were invited for the Academic and Administrative Audit of the College on 20th July 2026. The Audit commenced from 9:30 am onwards.

Members of the Academic and Administrative Audit

Sr No	Expert	Institute
1	Principal Prof. Dr. Harmeet Kaur Bhasin Head, Department of Commerce	Lala Lajpatrai College of Commerce & Economics (Autonomous)
2	Dr. Rashna Poncha Associate Professor Department of History	Sophia College for Women (Empowered Autonomous)
3	Dr. Trupti Tawde Assistant Professor Department of Chemistry	K. J. Somaiya College of Science & Commerce (Empowered Autonomous)
4	Dr. Asif Rampurawala Vice Principal Head of Computing Department	Vidyalankar School of Information Technology (Autonomous)
5	Ms Ashwini Salunkhe Registrar	Ramanand Arya D.A.V College (Autonomous)
6	Mrs. Poonam Ghadge Office Superintendent	V.E.S. College of Arts, Science & Commerce (Autonomous)

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GENERAL PROFILE OF THE COLLEGE	
Name of the Institution	Hindi Vidya Prachar Samiti's Ramniranjan Jhunjhunwala College of Arts, Science and Commerce (Empowered Autonomous)
Name of the Head of the Institution	Dr. Himanshu Govindji Dawda
Designation	Principal
Phone Number	0225152731
Mobile Number	9920727088
Email ID	drhimanshudawda@rjcollege.edu.in
Address	Opposite Ghatkopar Railway Station, Ghatkopar West, Mumbai 400086 Maharashtra
Status, Type and Location	Empowered Autonomous, Co-education, Urban
Financial Status	Grant in Aid and Self Financing
UGC 2 (f) and 12 (B) Recognition	Yes
Name of the IQAC Co-ordinator	Dr. Bhushan Arekar
Mobile Number	9869633054
Email ID	iqac@rjcollege.edu.in
NAAC Accreditation	4 th Cycle, A Grade, CGPA 3.10
Last AQAR submitted	2023-2024
Special Status	DBT Star Status, DBT Star College, UGC PARAMARSH, SES-REC, Empowered Autonomous College
IQAC Meetings held in 2025-2026	12 Meetings
Funding received for IQAC	NIL

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Observations:

- Programme Outcomes (POs) and Course Outcomes (COs):** Outcome-based curriculum mapping with POs and COs is effectively developed, and direct CLO attainment is carried out.
- NEP 2020 Implementation:** The NEP 2020 framework has been effectively implemented across the programmes.
- Stakeholder Feedback and Curriculum Revision:** The institution systematically collects, analyses and utilizes curriculum feedback from various stakeholders during syllabus revisions, ensuring that the curriculum remains relevant, need-based and aligned with academic and industry requirements. The syllabus revision process is well streamlined.
- Academic Planning:** Academic calendars and teaching plans are systematically prepared and effectively implemented.
- Skill and Employability Enhancement:** Value-added courses are offered to enhance students' skills and employability.
- Faculty Strength and Student-Teacher Ratio:** The institution has qualified faculty and maintains a good student-teacher ratio.
- Continuous Internal Evaluation:** Continuous Internal Evaluation is conducted systematically.
- Student Mentoring and Academic Support:** An effective mentoring system and remedial coaching facilities are available for students.
- Research and Innovation:** Strong participation of faculty and students in research, including publications in peer-reviewed, Web of Science and Scopus-indexed journals, along with student involvement in field projects, internships and OJT.
- Community Engagement:** Students actively participate in well-structured community engagement programmes.
- Co-curricular and Extension Activities:** Vibrant NCC, NSS, DLLE, Students' Council and Rotaract Club units conduct various extension activities, with active student participation in co-curricular programmes.
- Laboratory Infrastructure:** Laboratory facilities are adequately maintained and support effective teaching-learning practices.
- Library and Learning Resources:** Library resources effectively support academic learning and competitive examination preparation.

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14. **Career Guidance and Alumni Engagement:** Career guidance programmes and alumni engagement are effectively facilitated through the Career Options and Career Opportunities (COCO) Programme, providing students with exposure to career options and opportunities.
15. **Student Financial Support:** Financial assistance is provided to academically deserving and economically underprivileged students through the "Earn While You Learn" initiative.
16. **Difficulty Solving and Query Solving Sessions:** Students are supported through DSS (Difficulty Solving Sessions) and QSS (Query Solving Sessions) for academic and office-related queries.
17. **Institutional Governance and Quality Assurance:** The functioning and proceedings of the CDC and IQAC are carried out as per UGC guidelines, with proper documentation and record maintenance.
18. **Faculty Professional Development:** Faculty members actively participate in orientation programmes, refresher courses, FDPs, seminars and workshops for continuous professional development.
19. **Environmental Sustainability:** The institution undertakes various green initiatives and programmes to promote environmental awareness and sustainability.
20. **Gender Equity and Student Well-being:** The institution provides a safe and supportive environment for students and conducts various activities promoting gender equity and inclusivity.

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Recommendations

- Introduce more certificate programmes, conduct more workshops and short-term training in Bioinformatics, Computational Biology, Molecular Diagnostics and allied areas as multidisciplinary learning opportunities under NEP 2020.
- Progressively enhance Animation and VFX laboratories with AR/VR equipment, immersive media software and virtual production tools.
- Live projects, exhibitions, design competitions and industry mentorship should be the way forward in Interior Design and Fashion Design departments.
- Establish a centralized mechanism to monitor internships, including participation, learning outcomes, employer feedback and conversion into placements or other career opportunities.
- Encourage faculty members to develop e-content based on the four-quadrant approach and integrate it with LMS-based blended learning.
- Strengthen guidance, coaching and support systems for students preparing for competitive examinations.
- Maintain CEP, FP and OJT reports department-wise in class-wise folders on a centralized drive to facilitate easy retrieval and future accreditation processes.
- Establish a centralized institutional framework for monitoring internships, graduate outcomes, placements and employer feedback.
- Strengthen industry-academia interaction through collaborations, internships, expert sessions, live projects and structured industry engagement.
- Strengthen systematic alumni networking to support mentoring, internships, placements, career guidance and institutional development.
- Maintain a consolidated Desktop Register for systematic numbering and tracking of assets, laboratory-wise and department-wise.
- Ensure that all letters received from other institutions/offices through post or email are properly inwarded for systematic tracking and future reference.
- Prepare separate vouchers for internal and external faculty members to ensure clear and systematic financial documentation.

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- Simplify the Railway Concession Entry process by utilizing student details from the Student Personal Information Excel file, thereby avoiding repetitive data entry.
- Use a stamp indicating the class of travel on Railway Concession Forms to save time and improve administrative efficiency.

Sr No	Expert	Institute	Signature
1	Principal Prof. Dr. Harmeet Kaur Bhasin Head, Department of Commerce	Lala Lajpatrai College of Commerce & Economics (Autonomous)	
2	Dr. Rashna Poncha Associate Professor Department of History	Sophia College for Women (Empowered Autonomous)	
3	Dr. Trupti Tawde Assistant Professor Department of Chemistry	K. J. Somaiya College of Science & Commerce (Empowered Autonomous)	
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